

No. 10935(65)-F(Y)

Date: 10.12.2009

The Additional Chief Secretary/ Principal Secretary/ Secretary,
_____ Department.

Sir/Madam,

You are aware that with effect from October/ November 2009, salaries of Group 'A' officers with Grade Pay of Rs. 5400/- and above for whom Accounts Officer, West Bengal Secretariat, Writers' Buildings is the Drawing and Disbursing Officer are being directly credited to their respective bank accounts with Nationalized Bank Branches within 'Kolkata Clearing Zone' of the Reserve Bank of India through Electronic Clearing System.

It has now been decided by the Government that with effect from 01.04.2010 the scheme for payment of salary through Electronic Clearing System, as mentioned above, shall be extended to cover the remaining Group 'A' officers with Grade Pay range between Rs. 4400/- and Rs. 5400/-. Schedule 'A' Stenographers and all Bengali Stenographers for whom the Accounts Officer, West Bengal Secretariat, Writers' Buildings is the Drawing and Disbursing Officer.

For timely implementation of the Government decision. Accounts Officer, West Bengal Secretariat. Writers' Buildings, Kolkata requires particulars of Savings Bank Accounts within 'Kolkata Clearing Zone' of the mentioned categories of employees in the Proforma (copy enclosed) within 31 st January, 2010. The 'Nodal Officer' of your department for the purpose may be instructed to collect the information in the prescribed format from all the employees of the above mentioned categories of your Department and to send those particulars, at a time, to the Accounts Officer, West Bengal Secretariat, Writers' Buildings latest by 31st January, 2010.

In the cases, where the employees of the above mentioned categories have no bank account under the 'Kolkata Clearing Zone', they may be advised to contact the 'Nodal Officer' of the Finance Department for opening a Bank Account under the 'Kolkata Clearing Zone'. Shri Apurba Ratan Chakraborty, Joint Secretary, Finance (Budget) Department [Contact No. 2214-3479/2254-4028/98303 20938] has been appointed as Nodal Officer for the purpose.

Kindly ensure that error-free bank particulars of all the employees of the above mentioned categories of your Department reaches the Accounts Officer, West Bengal Secretariat, Writers' Buildings latest by 31 st January, 2010. Your co-operation for successful extension of the Scheme is solicited.

Yours faithfully,

Principal Secretary to the
Government of West Bengal
Finance Department