

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 4406-F.

Calcutta, the 21st April, 1992.

MEMO

Item 6 of Schedule A of Delegation of Financial Power Rule may be referred to (In Finance Department Memo No. 370-F, dated 10.1.92 Schedule A of Delegation of Financial Power Rule was recirculated). Full power for purchase of books and periodical was delegated to :

- i) Secretaries of the Deptt.
- ii) The Heads of the Deptt. (other than Secretaries).
- iii) District Officers (D.M., S.P., and others declared as District Officers for the purpose of D.F.P.R.).
- iv) S. D. O.s/The Heads of Officers.

Instances have been brought to the notice of the Government where some of the entitled authorities have been incurring considerable expenditure on purchase of books and periodicals and there is scope for economy.

After careful consideration of the matter the Governor has been pleased to order that the purchase of periodicals may be made at the following scales :

- 1) Secretaries of the Deptt. — 6 periodicals (Per month)
- 2) The Heads of the Deptt. Dte & Distt. Officers — 4 Periodicals (Per month) (viz. D.M., S.P. and others declared as such for D.F.P.R.)
- 3) S.D.O.s/The Heads of Offices — 2 Periodicals (Per month)

The purchase of periodicals shall be made considering the official requirements. The Treasuries and Calcutta Pay and Accounts Office shall not question whether a particular periodical is relevant or otherwise justified for particular Deptt. or Office.

There shall be total ban on purchase of books and the officers shall be advised to avail of library facilities as may be existing already either in their offices or other professional institutions.

This order shall take effect from the 1st May, 1992.

Sd/- G. N. CHATTERJEE

Joint Secretary to the
Govt. of West Bengal.