

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 9721-F

Kolkata, the 5th September, 2003.

MEMO

Subject: Recovery of overdrawal amount due to wrong fixation of pay, etc.

Scrutiny of pension cases reveals wrong fixation of pay in some cases either under various W.B.S. (R.O.P.A.) Rules or C. A. Scheme or relevant rules/orders governing fixation of pay resulting in overdrawal of pay & allowances. The overdrawal so detected is required to be recovered within the service period of the employee concerned in easy instalments.

All Head of Offices under the Admn. Deptts./Directorates/other offices are therefore, requested to endeavour to detect the cases of such wrong fixations assess the amount of overdrawal as quickly as possible in consultation with the Finance Deptt. in order to ensure recovery of the overdrawal in the manner as indicated. This is all the more necessary to avoid delay in settlement of Pensionary benefits.

Sd/- S. Bandyopadhyay

Joint Secretary to the
Government of West Bengal
Finance Department.