

Government of West Bengal
Finance Department
Audit Branch

No. : 11794-F(P)

Kolkata, the 22nd December, 2010.

MEMORANDUM

For implementation of this Department's Memo No. 2966-F(P), dated 23.04.2010 under which it has been decided to give some financial and other benefits to the Casual/Dailyrated/Contractual Workers who are rendering service for a substantial period remaining attached to various Government Establishments the undersigned is directed by order of the Governor to prescribe the following modalities for due observance of all concerned :-

- 1) The benefits detailed at Sl. Nos. 1 to 4 of the aforesaid order will be available w.e.f. 1st January, 2011 to those casual, daily-rated, contractual workers who have rendered at least 10 years of service as on 01.04.2010 with 240 days of work each year.
- 2) The continuity of service shall have to be certified by a Competent Officer not below the rank of Assistant Secretary in case of a Secretariat Department, Director in case of a Directorate and Assistant Engineer / S.D.O. / B.D.O. in case of regional offices. The concerned Officer who certifies may be advised to exercise extreme precautions and take assistance of an Officer of WBA&AS, if necessary.
- 3) As entry point basic pay in PB-1 i.e. Rs. 6,600/- p.m. will be admissible to casual, daily rated, Gr. - 'D' workers as consolidated remuneration, similar entry point basic pay plus Grade Pay will be admissible to Casual, Dailyrated Group - 'C' worker and other categories of Casual Workers as consolidated remuneration, if they fulfill the prescribed conditions.
- 4) When such Casual Workers are allowed the entry point basic pay, they will not get any other allowances like dearness allowance, house rent allowance etc. However, their basic pay will be enhanced by 5% after every 3 (three) years.
- 5) The benefit of the G.O. No. 2966-F(P), dated 23.04.2010 will be applicable mutatis mutandis to the Panchayat Bodies / ULBs / Statutory Bodies etc.
- 6) A Casual / Dailyrated / Contractual Worker who will fulfill the conditions as laid down in para (1) above will continue to be engaged in such a manner till he or she attains the age of 60 years.
- 7) A Casual / Dailyrated Worker when given a security of tenure may be allowed a benefit of 30 (thirty) off days a year.
- 8) Maternity Leave to the Female Workers may be allowed in addition to 30 (thirty) off days a year.
- 9) A Casual / Dailyrated Worker who is engaged in two different Government Departments but has rendered services for 10 years without a break will come under the purview of the G.O. No. 2966-F(P), dated 23.04.2010.
- 10) The benefit of the G.O. No. 2966-F(P), dated 23.04.2010 will be a one time benefit for the Casual / Dailyrated Workers who have completed 10 (ten) years of service as on 31.03.2010.
- 11) It is reiterated that such Casual Workers will continue to remain in the status of Casual Workers.

The undersigned is further directed to say that henceforth no further engagement of Gr.-'D' employees who are engaged in the manner as laid down in Finance Department's Memo No. 3727-F, dated 20.05.2009 and paid out of contingencies will be done. Officer / Officers responsible for such engagement will be personally liable for violation of this Government Order.

A proforma statement is hereby annexed for supplying information by the respective appointing authorities to the Administrative Departments who will examine the same and forward it to this Department for approval.

Sd/- S.K. Chattopadhyay
O.S.D. & E.O. Special Secretary to the
Government of West Bengal,
Finance Department.

Copy forwarded for information and necessary action to :-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 700 001.
2. The Pr. Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 700 001
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kol.– 12.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kol. – 73.
5. The Accounts Officer, West Bengal Secretariat, Writers' Buildings, Kolkata – 700 001.
6. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Kolkata – 700 091.
7. The Sub-Divisional Officer,
8. The District Magistrate/Judge,
9. The Treasury Officer,
10. The Department/Directorate
11. The Commissioner,
12. The Superintendent of Police,
13. The Principal, Industrial Training Institute,
14. The Superintendent Engineer/ Ex-Engineer,.....
15. All Special Secretary/ Joint Secretary/ Deputy Secretary.....
16. All Group / Cell / Branches.....

Sd/- B. Lahiri
O.S.D. & Ex-Officio Deputy Secretary
to the Government of West Bengal
Finance Department

ANNEXURE

Sl. No	Name of the employee	Date of Birth	Date of Engagement	Whether engaged as Casual/Daily rated worker /Contractual worker	No. of days of service in each year	Whether engaged against sanctioned post	Amount of remuneration p.m. now drawing
1	2	3	4	5	6	7	8

Sd/-(B. Lahiri)
OSD & E.O. Deputy Secretary to
the Government of West Bengal
Finance Department