

GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH

No. 7308-F.

Dated, the 18th July, 1974.

MEMORANDUM

Sub : Travel Concession.

The undersigned is directed to refer to his Memo No. 4609 TA dated 3.12.73 on the above subject and to say that Memo No. 111-F dated 13.1.72 the provisions of which have since been incorporated in the revised edition of W.B.S.R. Part-II and note below Rule 34 ibid, is subsequent to the Taxation Branch Memo No. 4386-F dated 5.8.70 addressed to the Commissioner of Commercial Taxes, West Bengal. Rule 34 of the W.B.S.R. II read with the note below it forbids officers to travel in a class lower than one in which they are required to travel under the rules. It governs the cases of travel concession also.

As such, if a Government servant (including members of his family) travels in a lower class of accommodation he shall be entitled to the fares for the class of accommodation actually used. In other words, admissibility will depend upon the class of accommodation actually used irrespective of the fact that he made journey to Delhi or Bombay or any other place.

In the existing rules there is no provision for reimbursement of reservation charges except where a proposed journey has to be cancelled due to circumstances which are unavoidable and beyond the control of the touring Government servant.

Sd/- Illegible

Assistant Secretary to the
Govt. of West Bengal
Finance Department
Audit Branch.