

GOVERNMENT OF WEST BENGAL
Finance Department
Audit Branch

No. 8305-F

Kolkata, the 26th Sept., 2005

MEMORANDUM

For some time past, the State Government has been following the policy of filling up non-P.S.C. / non-promotional posts on contract basis generally for one year initially with the approval of the Appointment Committee of the Cabinet (ACC) in each individual case. The contract-appointments of these employees are also being renewed from time to time. Since, however, the job attached to these posts are perennial in nature, the above policy has been reviewed. On the basis of review, the Governor has been pleased to decide as under:-

- i) The non-P.S.C. / non-promotional posts, in general, may be filled up on regular basis with the approval of Finance Department and the ACC. For the purpose, steps should be taken for filling up of the vacant posts following the usual rules and methods of recruitment for the posts.
- ii) There shall be no further appointment on contract basis against regular vacancies, or engagement of private agencies for getting the jobs associated with regular posts done, except in the following cases, where,
 - a) the posts are required to be filled up exclusively for time bound projects;
 - b) the posts require specialized, scientific or technical qualification; and
 - c) the situations are of specific exigencies as may be decided by the Cabinet.

2. The Governor has been further pleased to decide that the employees who are initially recruited on contract basis following the norms, rules and methods as applicable to the relevant posts, may, if still continuing in contract-service, be brought under regular establishment, subject to the above principles, against regular vacancies in which they have been initially appointed with the approval of ACC. Consultation with Finance Department will be necessary in such cases.

Sd/ P.K. Dasgupta
Special Secretary to the
Government of West Bengal
Finance Department

contd.....

Copy forwarded for information and necessary action to :-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Director of Treasuries & Accounts, West Bengal, New India Assurance Buildings, 4, Lyons Range, 2nd & 3rd floor, Kolkata – 700001.
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,81/2/2, Phears Lane, Kolkata-700 012.
4. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Jahar Building, P-1, Hyde Lane, Kolkata-700 073.
5. The District Magistrate / Judge.....
6. The Commissioner,
7. The Accounts Officer, West Bengal Secretariat, Writers' Buildings, Kol-1.
8. The Accounts Officer, West Bengal Secretariat, Jalsampad Bhawan, Bidhannagar, Kolkata-700 091.
9. The Treasury Officer,.....
10. The Sub-Divisional Officer,.....
11. The Superintendent of Police,.....
12. The Suptdg./ Ex-Engineer,.....
13. The Principal, Industrial Training Institute,.....
14. The.....
15. The Secretary, Finance Department.....

- It is requested that this MEMO. may be circulated to all offices under their control.

Sd/ P.K. Dasgupta
Special Secretary to the
Government of West Bengal
Finance Department