

**Government of West Bengal
Finance Department
Audit Branch**

No.2312-F(Y)

Date : 19/03/2012

MEMORANDUM

Sub : Consolidated instructions regarding release of fund from Kolkata Pay & Accounts Offices and Treasuries in the financial year 2012-13.

The undersigned is directed to state that the following types of bills may be passed in anticipation of allotment of fund for the period upto 30th June, 2012 :-

- i) Salary / Remuneration / Wages.
- ii) Honorarium and Additional Honorarium for ICDS staff and expenditure for running ICDS centers.
- iii) Stipends in respect of Internees, House-staff, P.G. Students and Trainee Nurses of Medical Colleges and hospitals of different nature under Health & Family Welfare Department.
- iv) Arrears of ROPA'09 for employees retiring on or before 31st May, 2012 immediately after retirement.
- v) Office telephone bills.
- vi) Electricity charges of office establishments.
- vii) Medical Reimbursement / Advances under West Bengal Health Scheme, 2008.
- viii) Diet and Oxygen costs.
- ix) Cost of Service postage stamp and Franking machine maintenance.
- x) Cost of disposal of unclaimed dead bodies
- xi) Salary of doctors appointed by Health & Family Welfare Department on ad hoc basis.
- xii) Bills for scavenging by service providers engaged by Health & Family Welfare Department.
- xiii) Bills for charges of security agencies engaged by Health & Family Welfare Department.

Other instructions contained in Finance Department Memorandum No. 2470-F(Y) dated 31/03/2010 shall continue to remain in force during the financial year 2012-2013.

Sd/- S. K. Paul

Special Secretary to the
Government of West Bengal
Finance Department

Kolkata, the 19th March, 2012.

No. 2312/1(500)-F(Y)

Copy forwarded for information and necessary action to :

1. Principal Accountant General(A&E), West Bengal, Treasury Buildings, 2, Govt. Place West. Kolkata-700001.
2. Principal Accountant General(Audit), West Bengal, Treasury Buildings, 2, Govt. Place West. Kolkata-700001.
3. Accountant General(RW & LB Audit), West Bengal, C.G.O. Complex, 3rd MSO Building, 5th Floor, Block-DE, Sector-I, Salt Lake, Kolkata-700064.
4. Additional Chief Secretary/Principal Secretary/Secretary, _____
5. Special Secretary/Additional Secretary/Joint Secretary/Deputy Secretary, Finance Department, _____ Department
6. _____ Division
7. The Commissioner, _____
8. The Director, _____
9. District Magistrate/District Judge/Superintendent of Police, _____
10. Director of Treasuries & Accounts, West Bengal, New India Assurance Building, 4, Lyons Range, Kolkata-700001.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Plasur Lane, Kolkata-700012.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Jaha Building, P 1, Hyde Lane, Kolkata-700073.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office III, J.R. Market, 1st Floor, Sector-III, LB Bidhannagar, Kolkata-700091.
14. Treasury Officer _____
15. Group _____ Branch, Finance Department.
16. Principal Accounts Officer & Ex-officio Deputy Secretary, Finance Department, _____

Special Secretary to the
Government of West Bengal
Finance Department

Pl:

[Handwritten signature]