

GOVERNMENT OF WEST BENGAL

FINANCE DEPARTMENT

BUDGET BRANCH

MEMORANDUM

No. 95-F.B.

Dated, Kolkata, the 18th April, 2012

Subject: Delegation of power to the Departmental Secretaries for according administrative approval to the schemes where the cost estimate is limited to Rs. 10.00 lakhs.

In this Department Memo no. 1880-F dated 7.3.2007, it was laid down that the Departmental Approval Committee shall have the power to accord administrative approval to the schemes with cost estimate not exceeding Rs. 3.00 crore. This was further modified under this Department Memo no. 9144-F(Y) dt.22.9.2011 and the power of the Departmental Approval Committee to accord administrative approval was enhanced from Rs.3.00 crore to Rs. 5.00 cr. The power of sanctioning expenditure for administratively approved schemes are delegated to the Departmental Secretaries in the orders issued by the Finance Department for allotment of fund.


2. The Government has been considering, for some time past, for delegation of power to the Departmental Secretaries for according administrative approval to the schemes.

3. After a careful consideration of the matter, the Governor has been pleased to decide to delegate power to the Additional Chief Secretary/ Principal Secretary/ Secretary of the Administrative Departments for according administrative approval to the schemes where the cost estimate is limited to Rs. 10.00 lakhs subject to the following conditions.

- (I) No creation of new post is involved
- (II) No purchase of new vehicle is involved
- (III) For purchase of office equipments and installation of new telephones existing orders of the Finance Department are followed.

4. While issuing administrative approval, the Administrative Departments should indicate the following in such order.

This order issues in exercise of powers delegated under Finance Department Memo. No. 95-F.B. dated 18.04.2012.


(A. R. CHAKRABORTY)
Special Secretary

No. 95/1(100)-F.B.

Dated, Kolkata, the 18th April, 2012

Copy forwarded for information and necessary action to

- (i) The Additional Chief Secretary/ Principal Secretary/ Secretary
_____ Department.
- (ii) Principal Accountant General (A&E), West Bengal
- (iii) Principal Accountant General (Audit), West Bengal
- (iv) Accountant General (Receipt, Works and Local Bodies Audit), West Bengal
- (v) The Director of Treasuries & Accounts ,West Bengal
- (vi) District Magistrate, _____ District
- (vii) All Groups of the Finance Department
- (viii) Guard file

(A. R. CHAKRABORTY)
Special Secretary