

FS-2946/12

Under Secretary

Government of West Bengal
Finance Department
Audit Branch

May kindly
send it to all officers
for their information.

No.3687-F(Y)

Kolkata, the 2nd May, 2012

12/5/12

MEMORANDUM

Sub : Payment of consolidated monthly charges to the Private Security Agencies deployed in Government establishments.

The undersigned is directed to state that engagement of Private Security Agencies, deployed in Government establishments for safety and protection of Government property, is made through due process of tender and based on recommendations of Tender Selection Committee of the Administrative Department for a particular period with the approval of Finance Department.

The consolidated monthly charges paid to Private Security Agencies has two parts - in one, the security guards get minimum wages as prescribed by the Labour Department from time to time and in another, service charge as fixed through due process of tender and service tax. The State Government through Labour Department revises minimum wages time to time, which involves obtaining fresh concurrence from the Finance Department.

With a view to ensure quicker payment of wages to the security guards engaged by the security agencies, the Governor is pleased to take the following decisions with regard to payment of monthly consolidated charges to the Private Security Agencies deployed in Government establishments :-

- i) Monthly security charges payable to such security agencies will be revised automatically based on the revised Minimum Wages as declared by Labour Department of the State Government from time to time without obtaining fresh concurrence from Finance Department by the concerned Administrative Department.
- ii) Tender formalities must be observed for selection of Security Agency in respect of Service Charge by the Tender Selection Committee and after due process of tender, the Agency quoting L-1 rate may be accepted by the Departmental Heads of the Government in respect of the establishments where deployment of Security Agency has already been agreed to by Finance Department.
- iii) There will be no need to refer such proposal to Finance Department for concurrence unless otherwise necessary.
- iv) The Administrative Department may release such Agency charges as per circular issued by Finance Department from time to time in respect of release of funds.

Sd/- S.K. Paul

Special Secretary to the
Government of West Bengal
Finance Department