

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 10471(17)-F

Calcutta, the 6th September, 1993

In continuation of this Department Memo No. 9628-F, dated 10.9.92, this is to state that the matter concerning the necessity of engagement of Officers and employees of Treasuries in West Bengal beyond office-hours on working days and on holidays for the purpose of compilation of accounts and submission to the A.G.W.B. within due date has been under consideration of the Govt. for sometime.

2) After due consideration of the matter, it has been decided that the Collectors in District Treasuries and Sub-Divisional Officers in outlying Treasuries may, if absolutely necessary, allow engagement of officers and employees on holidays and/or beyond office-hours on working days and may allow payment of extra remuneration at a rate not exceeding Rs. 15 (Rupees fifteen) only per head per day for a total period of not more than 10 days in a month.

3) Payment of extra remuneration to the officers and employees Treasuries at the aforesaid rate will be subject to the condition than the monthly accounts should be completed within the stipulated period and submitted to the A. G. W. immediately thereafter. No payment of extra remuneration will be admissible if this condition is not fulfilled.

4) The due date for submission of monthly accounts to the A.G.W.B. is now fixed as not later than 6th of the following month. In consultation with the A.G.W.B., it has been decided that the monthly accounts may henceforth be submitted within the 8th of the following month.

5) The payment of extra remuneration at rates afore-mentioned will be applicable from the month of March, 1993 subject to the stipulation that the final accounts from March 1993, to August,1993 have already been compiled and submitted to the A.G.W.B. In respect of Treasuries who have been defaulters till date in submitting monthly accounts for the periods aforesaid to the A.G.W.B., the monthly allowance may be allowed only if all arrears are completed and accounts submitted to the A.G.W.B. within 5.11.93.

6) Extra remuneration, if already sanctioned locally by the Collector, Subdivisional Officer or Treasury Officer for the said purpose and for the period March, 1993 onwards, will be adjusted against extra remuneration sanctioned in this order.

7) Payment of extra remuneration sanctioned in this order will be charged to the Head "H.R.A. & O.A." subordinate to the Head "2054-Treasuries & Accounts Administration-00-097-Treasury Establishment-Non-plan-06-Other Treasuries-01-Salaries" of the State Budget

Sd/- M. N. Brahmachari

Joint Secretary to the
Government of West Bengal
Finance Department.