

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 10472-F

Kolkata, the 18th November, 2004

MEMORANDUM

Sub: Revision of the existing prescribed forms (10A & 10B) for the final payment of balances in the P.F. Accounts of the State Employees.

The undersigned is directed to refer to this Deptt.'s Memo. No. 9160-F. dt. 20.9.99 wherein two forms of application i.e., Form 10A & 10B have been prescribed for final payment of P.F. money for Group-A, B & C employees and nominees or other claimants. The Heads of offices / DDOs are required to furnish a certificate of Non-refundable advance/part final withdrawal drawn by the subscriber from his GPF Account during the period of 36 months immediately proceeding the date of his retirement on superannuation or death. This kind of certificate for last 36 months was necessitated as posting of G.P.F. A/cs. in the A.G.'s Office had been running into arrears. Now owing to non-existence of such back-log in the office of the Accountant General, West Bengal, submission of the above certificate covering the period of 36 months does not appear to be necessary.

After careful consideration of all aspects and also for the sake of speedy clearance of final payment cases, the Governor has been pleased to decide that henceforth the Heads of offices / DDOs will be required to furnish certificate of non-refundable advance/part final withdrawal drawn by the subscriber from his G.P.F. A/c. during the period of only last 12 months instead of 36 months immediately preceding the date of his quitting service (retirement/death).

The revised Forms 10A & 10B are enclosed.

Sd/- K.D. Bandyopadhyay

Joint Secretary to the
Government of West Bengal
Finance Department