

Government of West Bengal
Finance Department
Audit Branch

No. 1120-F (Pen)

Dated, Kolkata, the 15th December, 2009

MEMORANDUM

Government of India introduced New Defined Contributory Pension Scheme for the members of All India Services appointed on or after 01.01.2004 in terms of O.M. No. 5/7/2003-ESB 2PR, dt. 22.12.2003 of the Ministry of Finance (Department of Economic Affairs).

Implementation of that scheme for the All India Officers of such category in the West Bengal Cadre has been under consideration of the Government of West Bengal for sometime past. Now the Governor has been pleased to appoint the Director of Treasury & Accounts, West Bengal to act as the State Nodal Officer (SNO) to monitor all activities relating to the implementation of the aforesaid scheme in respect of All India Service Officers in the West Bengal cadre joined on or after 01.01.2004.

Modalities for implementation of the scheme is annexed herewith.

The Accountant General (A&E), West Bengal is being informed.

By order of the Governor,

Sd/- A.K. Chakraborty

O.S.D. & E.O. Joint Secretary to the
Government of West Bengal

Finance (Pension) Deptt.
Writers' Buildings, Kolkata.

In response to letter no. 25014/14/2001-AIS(II) of the Government of India, Ministry of Personnel, Public Grievances and Pension. Deptt. of Personnel & Training dt. 08.09.09 addressed to the Chief Secretaries of all State Governments it may be stated that the pension of the members of the. All India Services appointed on or after 01.01.2004 is regulated by the new Defined Contribution Pension Scheme notified by the Ministry of Finance (Department of Economic Affairs) vide their O.M. No. 5/7/2003-ECB 2 PR dated 22.12.2003.

The modalities towards adopting the New Pension Scheme for the All India Service Officers allotted to the, West Bengal Cadre on or after 01.01.2004 may be noted as follows:-

1) The New Pension Scheme will cover all regular members of All India Services joining service on

or after 01.01.2004.

- 2) This scheme will work on a defined contribution basis and will have two Tiers-Tier I and Tier II. Contribution to Tier 1 will be mandatory for all members of All India Services joining service on or after 01.01.2004. However Tier II will be optional and at the discretion of members of All India Services.
- 3) In Tier I, members of All India Service will make a contribution of 10% of his/ her basic pay + Dearness Allowance which will be deducted from his/her salary bill every month by the Drawing and Disbursing Officer/Treasury Officer concerned. The Government will also make an equal matching contribution.
- 4) No deduction will be made towards General Provident Fund contribution from the members of All India Services joining on or after 01.01.2004. In case any G.P.F. contribution has been made, it would have to be refunded to the concerned All India service Officers.
- 5) Deduction towards Group Insurance will, however, continue to be made from the salary of new members of All India Services joining on or after 01.01.04.
- 6) Deduction towards New Pension Scheme will start from the month following the month of joining service. No deduction will be made for the month of joining.
- 7) No withdrawal of any amount will be allowed from the deposits under Tier 1.
- 8) Tier I contributions and the investment returns will be kept in a non-withdrawable pension Tier I account. Tier II contributions will be kept in a separate account that will be available for withdrawal at the option of the members of services. Government will not make any contribution to Tier II account.
- 9) The National Security Depository Limited (NSDL) may be appointed as Central Record Keeping Agency in respect of New Pension Scheme. In addition there will be three Pension Fund Managers viz LIC, SBI and UTI. The Bank of India (or any other Bank to be decided) will work as the Trustee Bank in respect of funds under the New Pension Scheme.
- 10) The funds of New Pension Scheme will be invested by the Pension Fund Managers as per investment Scheme opted by the subscribers. However for the time being the funds will be invested in the default Scheme in the following proportions:-

Investment Patterns Default Scheme.

The above investment pattern has been adopted by the Government of Haryana, we may decide our pattern.

In view of above position subscribers will not fill up Section-D of application for allotment of

Permanent Registration Allotment Number in Annexure – S-1.

11) Operationalization of the New Pension Scheme will be as under:-

Sr. No.	Securities	%
1.	Central Government Securities (Min.)	25%
2.	State Government Securities (Min.)	15%
3.	PSU Bonds.(Min.)	25%
4.	Any of the three above	30%
5.	Equity (Max.)	5%
1/3 rd of 4 above may be in private sector debt or equity linked schemes of Mutual Funds		

A) The Director Treasuries and Accounts will obtain DTA registration No. from NSDL in the Proforma at Annexure-N-I up to (date to be decided).

B) As soon as DTA registration Number is allotted Director T&A will apply to NSDL for allotment of DTO Registration No. in Proforma Annexure-N II for all the District-Treasury Officers. The DTO registration numbers will be allotted by NSDL by (date to be decided).

C) All Drawing and Disbursing Officer will apply for D.D.O. Registration No. in Annexure-N I through concerned District Treasury Officers. The District Treasury Officer will attest the signatures of DD.O. and will apply to NSDL for allotment; of D.D.O. Registration Number. The DDOs must apply for DDO registration number upto (date to be decided). Registration Forms will be sent by Treasury Officer immediately to NSDL who will allot DDO registration numbers by (date to be decided).

D) I immediately on receipt of these instructions Drawing and disbursing Officers will get applications for allotment of Permanent Registration Allotment Number, in Annexure S-I from all the subscribers who have been appointed in regular Government service on or after 1.1.2004. These application forms after necessary attestation by the D.D.O. will sent to Treasury Officer who will forward them to NSDL for allotment of Permanent Registration Allotment Number (PRAN). The PRAN to subscribers will be allotted by (date to be decided). The instructions for filling up Annexure-S-I by the subscribers have been given at the end of Annexure S-I.

E) A copy of registration form of DDO (Annexure-N-3) and application form for allotment fo Permanent Registration Allotment Number to be filled up by the subscribers (Annexure -S-1) may be enclosed for ready reference.

F) Treasury Officers, will inform the PRAN allotted by NSDL in respect of is subscriber to concerned Drawing and Disbursing Officer by (to be decided). This information can be supplied on E-Mail where facility of Internet is available with the D.D.O.

Procedure for submission and passing of Pay bill by the Treasury Officer.

- 1) The deductions towards New Pension Scheme will starts from the pay bill of (date to be decide 1).
- 2) Arrears of subscription to the Contributory Pension Scheme from 1st January, 2004 to the month of allotment of Permanent Pension Account Number shall be deducted from the new Government officers who have already joined service on or after at January, 2004 alongwith current month subscription i.e. one subscription for current month and one additional for subscription in arrears.
- 3) Separate pay bills will be prepared by the Drawing and Disbursing Officer for the employees covered under the New Pension Scheme (NFS).
- 4) The Recovery Schedule for deduction from subscriber towards NPS will be in Form I enclosed.
- 5) The matching contribution schedule will be prepared in Form-II enclosed.
- 6) The Treasury officer will maintain separate accounts of New Pension Scheme.
- 7)The Subscribers Account adjustment entries contribution towards New Pension Scheme will be debited to the concerned expenditure Head of Department by the Treasury Officer.
- 8) The Government matching contribution in respect of Government servants shall be debited to the following head of account by the Treasury Officer by book adjustments:

To be fixed by Group-N of Finance Department

- 9) The amount recovered form the pay bill and matching contribution shall be credited to the following Deposit of Account by the District Treasury officer.

- K. Deposits and Advance -
a. Deposits bearing Interest -

To be fixed by Group-N Finance Department

10) Treasury Officer will prepare consolidated bill for transfer of funds from Major Head (to be Decided). Other Deposits in respect all employees covered under the New Pension Scheme in the District and request the Treasury Bank to make payment to Bank of India (or any other Bank to be decided) towards NPS through R.T.G.S.

11) Treasury Office-will prepare consolidated statement of deposits giving subscriber-wise detail for each month and send the report of NSDL by 3rd of following month with copy to Director treasuries & Accounts and Finance Department.

The above instructions may please be brought to the notice of all concerned officials /officers dealing with New Pension Scheme for strict compliance.