

**GOVERNMENT OF WEST BENGAL
FINANCE (BUDGET) DEPARTMENT
WRITERS' BUILDINGS
KOLKATA-700001
FAX-22144016**

No. 528-FB

Dated, Kolkata, the 1st March, 2005

MEMORANDUM

The Budget Computerization Project vis-a-vis the Treasury Computerization Project of Finance Department has been operational since 1999-2000. In the meantime, Accountant General (A&E). West Bengal has implemented the Voucher Level Computerization Project in his office. Moreover, budget documents are being compiled on the basis of "One Demand-One Department principle w. e. f. 2003-2004. In order to facilitate compatibility in report compilation and data transfer it is necessary to follow uniform coding patterns. Accordingly, the Department concerned should indicate the relevant Demand Number and Department Code along with full classified Head of Account (17/19 digits Code) in the orders issued for sanction, allotment, re- appropriation, surrender etc. This would be in addition to the "Financial Sanction No" referred to in the circular issued on the matter vide Finance Department Memo No. 2243-F, dated 10.02.2004.

In the circumstances, all the departments are requested to ensure that the information, code etc. as stated above are mentioned in each and every order towards sanction, allotment, re- appropriation, surrender etc. and also to issue necessary instructions so that the concerned Drawing and Disbursing Officers furnish the same in the claimed bills. List of Demand Number and Department Code has been enclosed for ready reference.

Sd/- Samar Ghosh

Principal Secretary to the
Government of West Bengal
Finance Department.