

**Government of West Bengal**  
**Finance Department**  
**Audit Branch**

No. 5462-F

Kolkata, the 18th July, 2007.

**Memorandum**

***Sub : Establishment of a Pay and Accounts Office at New Delhi for financial business of State Govt. offices in National Capital/ Territory of Delhi.***

In partial modifications of Finance Deptt.'s Order No. 2379-F dt. 25.3.07 the undersigned is directed to state that in terms of Memorandum No. 3043-F dated 21.03.1980 issued by this Department, financial business of the offices of this State Government located in National Capital Territory of Delhi are so long conducted through Treasury under the Resident Commissioner, Govt. of West Bengal at New Delhi. Such offices are facing problems to conduct financial business through other systems.

2. Under the circumstances, the undersigned is directed by order of the Governor to say that the Governor is pleased to accord sanction to the establishment of a Pay and Accounts office with Cheque system of payment under Rules 2.01 of the West Bengal Treasury Rules, 2005. The New Pay and Accounts office will be located in the office premises of Resident Commissioner, Govt. of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi -110001. The Offices under this State Govt. in National Capital Territory of Delhi shall come under the jurisdiction of the Pay and Accounts office sanctioned hereinabove.

The state Bank of India, New Delhi Main branch, 11, Sansad Marg, New Delhi - 110001, shall act as agency Bank Branch in respect of the New Pay and Accounts office. This has approval of Reserve Bank of India, New Delhi. Drawing and Disbursing Officers of existing Treasury will come under the payment control of the New pay and Accounts Office.

All Receipts in favour of Govt. of West Bengal in National Capital Territory of Delhi shall be deposited to the State Bank of India, New Delhi Main Branch, 11, Sansad Marg, New Delhi-110 001 in T. R. Form No. 7 under the signature Pay and Accounts Officer of the Pay and Accounts Office sanctioned hereinabove.

3. Till creation or posts for the Pay and Accounts office sanctioned in para -2 above, is approved -

- i) Treasury Officer of the existing, Treasury under the Resident Commissioner, Govt. of West Bengal, New Delhi will discharge the powers and functions of the pay and accounts Officer of the newly established Pay and Accounts Office.
- ii) One post from the Leave Reserve of the West Bengal Audit and Accounts Service shall be

deployed to the office of the Resident Commissioner, Govt. of West Bengal, New Delhi and incumbent of the post shall discharge the powers and functions of the Additional Pay and Accounts Officer.

ii) Resident Commissioner, Govt. of West Bengal, New Delhi will deploy one Accountant to function as Pay and Accounts office Accountant, one Lower Division Clerk for the Pay Bill Section and one Lower Division Clerk for the Cheque Section of the New Pay and Accounts Office, Pay and allowances of Officers and employees, so deployed, shall continue to be/be drawn from the establishment of Resident Commissioner, Govt. of West Bengal, New Delhi.

4. The Pay and Accounts Office sanctioned in para-2 overleaf will be present operated manually under Treasury Code "CAE".

5. The New Pay and Accounts Office will start functioning with effect from 1st August, 2007 and simultaneously the existing Treasury will cease its functioning from the same date.

6. All concerned are being informed.

Sd/- P. K. Guha Roy

O.S.D. & E.O. Special Secretary  
Govt. of West Bengal, Finance Department