

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 5951(75)-F

Kolkata, the 7th August, 2006.

From : Shri P. K. Guha Roy,
OSD & E. O. Special Secretary to the Government of West Bengal.

To : The Principal Secretary/Secretary,

Subject : Payment of Salaries of Govt. employees through Electronic Clearing System.

Sir,

Proposal for payment of monthly salary to the Govt. employees direct to their Bank Account through Electronic Clearing System (E. C. S.) has been under active consideration of Govt. such proposal of payment of salary through Electronic Clearing System (E. C. S.) has of late been agreed to by Finance Department. In the First phase, it has been decided that salary of Govt. employees belonging to Group-'A', Group-'B' and Group-'C' for which Accounts Officer, West Bengal Secretariat is the Drawing & Disbursing officer, will be disbursed through Electronic Clearing System (E. C. S.) from the month of October, 2006 i.e. salary which is due for disbursement at the end of month of October, 2006.

For this purpose, it is necessary for the Accounts officer, West Bengal Secretariat to get the list of the employees of every Department who have already savings Bank Accounts in any Nationalised Bank in Kolkata, the Bank Authority will take necessary action to open such Savings Bank Account and for the purpose the Bank Authority will take the other necessary steps like taking photographs, specimen signature etc. of the employees concerned. It is contemplated that opening of this account will be completed by 31st August. 2006.

For the purpose, I would request you to take necessary action to prepare to the list of the names of the employees belonging to Group 'A', Group 'B' and Group 'C' in your Department showing against the name the Bank Account Nos. and the name of Nationalised Bank with the Branch against the name of those who have such accounts in Kolkata and with remarks 'Nil' against it to the Accounts Officer, West Bengal Secretariat by 18th August, 2006, without fail. Care should be taken in preparation of such list so that the spelling of the names of the employees would be exactly like which is already in the Bank where Savings Bank Account exists. If there will be any variation in the spelling of the names and the titles or the Bank Account No., transmission of salary through Electronic Clearing System (E.C.S) cannot be done.

Kindly see that the error-free list reaches the Accounts Officer, West Bengal Secretariat positively by 18th August, 2006.

Yours faithfully,

Sd/- Illegible
OSD & E.O. Special Secretary
to the Govt. of West Bengal
Finance Department.