

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 7019-F

Kolkata, 4th August, 2005.

MEMORANDUM

While updating the West Bengal Treasury Rules, Volume-I & Volume-II 1977, prior to the publication of the 3rd edition of West Bengal Treasury Rules published in 2005 certain provisions & T.R. Forms of West Bengal Treasury Rules, Volume-I & Volume-II, were not included in the Treasury Rules for their inclusion in the West Bengal Financial Rules under process of updation to make them more comprehensive & compact. A confusion arises as to the existence of these provisions and T.R. Forms following publication of West Bengal Treasury Rules, 2005 which came into force with effect from 10-06-05 as the revised West Bengal Financial Rules is yet to be published.

With a view to removing the confusion and smooth functioning in the Treasury & other Establishments governed by West Bengal Treasury Rules the undersigned is directed by order of the Governor. to say that the Governor has been pleased to order that the following provisions and T.R. Forms of the West Bengal Treasury Rules. Volume-I & Volume-II, 1977 will remain in force uninterrupted till the publication of updated West Bengal Financial Rules:

- S. R. 30- General instruction for handling cash.
- S.R.31- General instruction for handling cash.
- S.R.32- Receipt of Coins, Notes etc.
- S.R.36- Grant of Receipt to the Payer.
- S.R.37- Form and custody of receipt books
- S.R.38- Form and custody of receipt books
- S.R.39- Form and custody of receipt books
- S.R.63- Cash in Departmental Chests.
- S.R.64- Cash in Departmental Chests.
- S.R.65- Cash in Departmental Chests.
- S.R.330A- Utilisation Certificate in respect of Grant-in-aid. and T. R. Form Nos.
- 4- Cash Book-General [S. R. 31(i)]
- 4A- Cash Book of the Nazir of Collectorate [Note(1) below S. R. 31(i)]
- 4B- Cash Book of the Office of the Superintendent of Police [Note 2 below S.R.31(i)]
- 5- Bill Register [Note below S. R. 31(v)]
- 6- Receipt Form-General (S. R. 37)
- 6A- Receipt Form for use in the P. W. or I & W Deptts. where Cash Books are maintained (Note below S. R. 37)
- 6B- Receipt Form for use in the P. W. or I & W Deptts. where Cash Books are not maintained (Note below S. R. 37)
- 6C- Receipt Form for use in the Forest Department (Note below S.R. 37)
- 6D- Receipt Form for use in the Presidency Police Deptt. (Note below S.R. 37)
- 6E- Receipt Form for use in the D.M.'s Office, Passport Branch. (Note below S.R. 37)
- 32- Expenditure Register (Old S.R. 238, new T.R. 4.126)

This order is valid with retrospective effect from 10th June, 2005 and will remain so till the publication of the updated new Edition of West Bengal Financial Rules.

All concerned are being informed.

Sd/- Samar Ghosh

Principal Secretary to the
Government of West Bengal
Finance Department.