

**GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH**

No. 7196-F

Kolkata, the 31<sup>st</sup> July, 2001.

**MEMORANDUM**

***Subject: Revised Government Order for granting advance to the State Government employees for meeting the expenses in connection with the marriage of the Government employee himself / herself; daughter and dependent sister and in connection with the medical treatment of the Government employee himself/ herself and the members of his/ her family - Implementation of the recommendation of the 4th Pay Commission.***

Consequent upon the revision of pay and allowances of the State Government employees under the West Bengal Revision of Pay and Allowance Rules, 1998 and having regard to the recommendation of the 4th Pay Commission, it has been considered necessary to revise the existing provisions of the Government orders for sanctioning advance to the State Government employees for meeting the expenses in connection with the marriage of the Government employee himself/herself, daughter and dependent sister and in connection with the medical treatment of the Government employee himself/herself and the members of his/her family. After careful consideration of the matter, the Governor has been pleased to revise the existing provisions of the Govt. Orders in this regard in the following manner :-

- 1) The amount of advance will be limited to a maximum of Rs. 7,500/-.
- 2) The advance will be admissible to the Government employees who are employed in regular establishment/and who have put in service for at least 3 years.
- 3) "Family" for the purpose of this order shall include the definition/domain of "Family" as laid down in Rule 4(7) of W.B.S.R., Pt.-II as amended from time to time.
- 4) The advance shall bear interest at such rate as will be fixed from time to time.
- 5) The advance is recoverable in 60 (sixty) equal monthly installments of whole rupees and the interest thereon is recoverable only after full recovery of the principal amount not exceeding the monthly instalments fixed for effect from the month following the month of payment of advance. The recovery of the interest shall commence from the month following that in which the whole of the Principal has been repaid without waiting for report of Accountant-General (A & E), West Bengal on the amount of total interest recoverable. The Department/ Office shall obtain the report of Accountant-General (A & E), West Bengal in time with reference to form prescribed (vide page 23 of Drawing and Disbursing Officer's Hand Book, fourth Edition).

- 6) In case where the Government employee dies or retires before the repayment is completed, the outstanding balance and the interest due shall be charged on the death/retirement gratuity.
- 7) The advance received, if not utilised for the purpose for which it was sanctioned within two months from the date of payment, shall have to be refunded to the Government exchequer in one lump together with interest thereon.
- 8) No second or subsequent advance will be sanctioned to a Government employee when recovery is pending in respect of the previous advance.
- 9) This order will not apply to the employees whose basic pay has exceeded Rs. 8,000/- p.m.
- 10) The advance under this order for any purpose will not be admissible if the balance, of the GPF A/c. of the respective employee at the time of consideration of the prayer is Rs. 10,000/- or above. (Excluding the amount- of arrear pay and allowances which had been deposited to the GPF A/c. for the implementation of the W.B.S. (R.O.P.A.) Rules, 1998. However this exclusion shall not apply when there shall not be any bar to withdraw such deposited amount).
- 11) The appointing authority shall be competent to sanction advance under this order provided all the conditions are fulfilled. The appointing authority will, however, keep suitable note in the service record about the grant of advance.
- 12) The advance under this order shall be debited to the head, "7610-Loans to Government Servants etc.-00-800-Other Advances-NP-Non-Plan-001-Advance in connection with marriage, illness etc.-V (voted)-55-Loans and Advances."
- 13) The amount of principal to be recovered under this order shall be credited to the head, "7610-Loans to Government Servants etc.-00-800-Other Loans-001-Advance in connection with marriage, illness etc.-26-Loans" and the amount of interest to be recovered shall be credited to the head, "0049-Interest Receipts-04-Interest Receipts of State Government-800-Other Receipts-021- Other Advances-07-Interest", in the State Budget.

*Sd/- S. K. Chakraborty*

Deputy Secretary to the  
Government of West Bengal.