

**Government of West Bengal
Finance Department
Audit Branch**

No. 7752-F

Dated, the 15th October, 2008

MEMORANDUM

The question of creation of additional supervisory level posts of Head clerk/ Head Assistant in the Directorates under various Departments, Government of West Bengal has been under consideration of the Government for sometime past.

2. After careful consideration of the matter the Governor has been pleased to decide for creation of additional supervisory level posts of Head clerk/Head Assistant in the pay scale of Rs. 4000-8850/- (Scale No. 9) with higher initial start at Rs. 4550/- in the Directorates under various Departments of Government of West Bengal by conversion of equal number of posts of LDC/LDA and UDC/UDA subject to the following conditions:

- a) LD.C./ L.D.A. and U.D.C./ U.D.A. strengths should be maintained at the same 1 : 1 ratio.
- b) Total number of supervisor posts in (1) scale No, 9 with higher initial start at Rs. 4550/-, (2) Scale No, 10 and (3) Scale No. 10 with higher initial starts, at Rs. 4650/- and Rs. 4800/- as the case may be, if any, are kept at of combined strength of L.D.A./ L .D.C. and U.D.A./ U.D.C.
- c) Where the existing number of such supervisory level posts is 10% or more of L.D.A./ L.D.C. + U.D.A./ U.D.C., no additional supervisory level posts will be created.

3. This order takes effect from 01-08-2008.

4. The Heads of the respective Directorates will give effect of this Memorandum as per para 2 above and get the same ratified by Finance Department through their respective Administrative Departments positively by 31st March, 2009.

5. The Accountant General (A&W), West Bengal and Principal Accountant General (Audit), West Bengal may be informed accordingly.

Sd/- P.K. Dasgupta

Special Secretary to the
Government of West Bengal
Finance Department