

Government of West Bengal
Finance Department
Audit Branch

No. 7801-F(Y)

Dated, the 22nd July, 2010

Sub: Monthly rate of Cleaning and Servicing of Office equipments.

In continuation of Memorandum No. 7604-F dated 3rd August, 2009 undersigned is directed to state that the Monthly rate of Cleaning and Servicing of Additional accessories office equipments shall be as detailed below:

| Name of the Office equipment | Rate of Cleaning Charge per month | Frequency of Servicing |
|-------------------------------------|--|-------------------------------|
| 01. Additional Printer | Rs. 7/- | Twice in a week. |
| 02. Additional Scanner | Rs. 7/- | Twice in a week. |

The rate of Cleaning and Servicing of other office equipment fixed in Memorandum No. 7223-F dated 20.09.96 and Memorandum No. 7604-F dated 03.08.09 shall remain unchanged.

Sd/- A. K. Chakraborty

Joint Secretary to the
Government of West Bengal