

GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
DIRECTORATE OF TREASURIES & ACCOUNTS
NEW INDIA ASSURANCE BUILDING, 2ND & 3RD FLOOR,
4, LYONS RANGE, KOLKATA-700 001

No. DT/O/6/T-2K/1421

Dated, the 30th June, 2004

To
The Superintending Engineer,
PWD, Electrical Circle No. V,
Burdwan

Sub: Clarification On TA.

Sir,

Please refer to your Memo No. 425 dt. 3.6.04 regarding clarification of TA Bill in respect of Shri Asok Kr. Ghosh, Superintending Engineer, PWD. The points you have raised in your letter for clarification are:

1) Whether Superintending Engineer as Head of the Department can countersign his own TA Bill as self-controlling officer.

2) Whether Superintending Engineer as his own controlling officer can approve his own tour diary. The point-wise reply is as follows :

(i) Superintending Engineer being one of the Head of the Departments as enumerated in Appendix-1 of WBSR, Vol. I, he can countersign his own TA Bill as envisaged in Appendix-2 of WBSR, Vol. II.

(ii) As for necessity of getting the tour diary of Superintending Engineer approved by his own controlling officer you are requested to please refer to Finance (Audit) Department's Order No. 580-F dt. 5.7.1976. In that order Finance Department confirmed the following observations of AG, WB in the latter's Memo No. GA XIX/PS/2063 dt. 4.2.1976 addressed to the Secretary, Finance (Audit) Department.

“The intention of the rule seems to be that the Head of the Department may exercise the power envisaged in Rule-31 of WBSR, Pt. I, only in the case of officials under his administrative control while in the case of an officer who himself is the Head of Office as well as Head of Department he cannot exercise the said power in his own case.”

Observation of the AG, WB mentioned above was made with reference to the provisions in Rule-31 of WBSR, Vol. I wherein it has been laid down that head of a Department may authorize any Government employee under his administrative control to proceed on duty to any part of the territory of India, whether within or beyond his own jurisdiction. Therefore, the observation made by the Treasury Officer, Burdwan regarding the necessity of getting approval to the tour diary of the Superintending Engineer is correct.

You are requested to please take necessary action accordingly.

Yours faithfully

Sd/- Dy. Director
Monitoring Cell (Computer)