

**GOVERNMENT OF WEST BENGAL**  
**SCHOOL EDUCATION DEPARTMENT**  
**(ELEMENTARY EDUCATION BRANCH)**  
**BIKASH BHAWAN, SALT LAKE CITY, KOLKATA-91**

No.792(76)-SE(EE)/10M-186/2010

Date: 20.11.2012

From: A. Roy, Secretary to the Govt. of West Bengal

To: 1-19) The District Magistrate,.....(all districts)  
20-38) The District Inspector of Schools (PE),.....(all districts)  
39-57) The Chairman, District Primary School Council,.....(all districts)  
58-76) The District Inspector of Schools (SE),.....(all districts)

**Subject: Admission of Children in Pre-Primary Class**

This is to inform that it has been decided by the State Government in School Education Department that admission of children will be started from Pre Primary class in place of class-I from the academic Session-2013. The minimum age of admission of such children shall be 5 yrs+ as on 01.01.2013. This is further to inform you that the State Government is committed to provide universal elementary education to all children of the age of 6-14 yrs free of cost and they shall be admitted to their age appropriate classes as below:-

- (i) For Class I, the age of 6 years and above but less than 7 years of age:
- (ii) For Class II, the age of 7 years and above but less than 8 years of age:
- (iii) For Class III, the age of 8 years and above but less than 9 years of age:
- (iv) For Class IV, the age of 9 years and above but less than 10 years of age:
- (v) For Class V, the age of 10 years and above but less than 11 years of age:
- (vi) For Class VI, the age of 11 years and above but less than 12 years of age:
- (vii) For Class VII, the age of 12 years and above but less than 13 years of age:
- (viii) For Class VIII, the age of 13 years and above but less than 14 years of age.

Now, procedure of admission of the children of the aforesaid classes viz. Pre Primary class to class-VIII shall be guided by the norms as circulated vide this Deptt. No. 745-SE(EE)/10M-186/2010 dt. 06.11.2012 & 1114-SE(Law)/1A-01/09 dt. 03.07.2012

It is mentionable in this connection that all pre primary children shall be provided mid-day meal. Separate sitting arrangement should be made for them as far as practicable. If owing to paucity of space they are not accommodated separately they may sit with class-I students. Teaching- learning process of such pre primary children shall be done by the existing teachers now and after mid-day meal they may be allowed to leave school.

However children who have completed any class at a lesser age in the same school may be allowed to proceed to the next class.

The aforesaid policy be followed in all Govt. run/ Govt. aided Schools across the State of West Bengal.



Secretary  
School Education Deptt.

No.792(76)/1(6)-SE(EE)/10M-186/2010

Date: 20.11.2012

Copy forwarded for information and taking necessary action to the:

- 1) Commissioner of School Education, West Bengal,
- 2) State Project Director, PBSSM
- 3) Commissioner, Kolkata Municipal Corporation,
- 4) The President, West Bengal Board of Primary Education, Acharya Prafulla Chandra Bhawan, DK-7/1, Sector-II, Salt Lake, Kolkata-700 091, Fax No. 2321 1202
- 5) The Administrator, West Bengal Board of Secondary Education, Nivedita Bhawan, Korunamayee, Bidhan Nagar, Kol-91. Fax No: 2321- 3812
- 6) OSD to Hon'ble MIC, School Education Department- for kind perusal of MIC.

  
Secretary