

GOVERNMENT OF WEST BENGAL
SCHOOL EDUCATION DEPARTMENT
(ELEMENTARY EDUCATION BRANCH)
BIKASH BHAWAN, SALT LAKE CITY, KOLKATA-91

No. 745-SE(E)/10M-186/2010

Date: 06.11.2012

MEMORANDUM

WHEREAS a good number of communications have been received by the School Education Deptt. seeking clarification as to the procedure of admission of children in elementary classes in Govt.-run and Govt. aided Pry./ Upper Pry. /High/ Higher Secondary Schools for the academic session-2013;

AND WHEREAS as per provisions of RTE Act, 2009 no child or his/ her parents shall be subjected to any kind of screening procedure in case of his/her admission to elementary classes and all children from 6-14 years shall be admitted to their age appropriate classes in neighbourhood Schools and elementary education shall be provided to them free of cost;

It has therefore, been decided that admission in elementary classes shall be done through the process of lottery if number of candidates seeking admission to a class is more than the number of available seats for admission. The mode of conducting the lotteries will be as follows-

- (a) At first a general lottery from amongst all applications irrespective of their categories (SC/ST/OBC etc.) is to be done to select the general candidates.
- (b) Thereafter a set of lotteries for the left over candidates category-wise are to be performed for selection of SC, ST, OBC candidates.

It is however mentionable in this connection that in case a Pry. School and an Upper Pry. /High/ Higher Secondary Schools run in the same building/premises, the class-IV students of Pry. School shall automatically be admitted to class-V of the Upper Pry. /High/ Higher Secondary Schools located in the common premises. No lottery is required to be done in case admission of such children. After admission of all such interested candidates in class-V, the rest seats shall be filled up through lottery. If however, any parent / guardian fail to get his/her ward admitted to any school through the process of lottery, he/she shall apply before the DI of Schools (PE)/DI of Schools(SE), as the case may be for admission of his/her ward in a neighbourhood school.

The aforesaid policy shall be followed in all Govt. run/Govt. aided schools for admission of children in elementary classes for the academic Session-2013.

This may be communicated to all concerned for immediate implementation.

Sd/- A. Roy

Secretary

School Education Deptt.

No. 745/1(105)-SE P(E)/10M-186/2010

Date: 06.11.2012

Copy forwarded for information and taking necessary action to the:

- 1) Secretary to Hon'ble Chief Minister, Writers' Buildings, Kolkata-700 001,
- 2) Commissioner of School Education, West Bengal,
- 3) State Project Director, PBSSM,
- 4) Commissioner, Kolkata Municipal Corporation, 5, S. N. Banerjee Road, Kolkata-700 013, Fax 2286 1434
- 5) President, West Bengal Board of Primary Education, Acharya Prafulla Chandra Bhawan, DK-7/1, Sector-II, Salt Lake, Kolkata-700 091, Fax No. 2321 1202
- 6) Administrator, West Bengal Board of Secondary Education, Nivedita Bhawan, Korunamayee, Bidhan Nagar, Kol-91. Fax No: 2321- 3812
- 7-26) District Magistrate.....(all Districts)
- 27-45) District Inspector of Schools (SE),(all Districts)
- 46-64) District Inspector of Schools (PE),(all Districts)
- 65-83) Chairman, DPSC.....(all Districts)
- 84-103) District Project Officer, SSM.....(all districts)
- 104) Shri Subrata Roygupta, Senior Scientist, NIC - for up loading in the Web portal of this Deptt.
- 105) OSD to Hon'ble MIC, School Education Deptt.


Secretary

School Education Deptt.