

West Bengal Board of Secondary Education  
Nivedita Bhavan, Karunamoyee, Bidhan Nagar, Salt Lake, Kolkata-700091.

From: The Secretary, West Bengal Board of Secondary Education,  
Nivedita Bhawan, Karunamoyee, Bidhan Nagar, Kol- 91

To: The Heads of all Secondary Schools, (recognised) in West Bengal.

MemoNo. N/S/159  
Dated... 06/12/2012

Notification

Sir/ Madam,

As to the procedure of admission of children in elementary classes in Govt.-run and Govt.-aided Pry/ Upper pry / High/ Higher secondary school for the academic session-2013, this is to inform that it has been decided by the state Govt. in school Education Department vide Memo No.

745-SE (EE)/ 10m-186/2010 dated 06.11.2012 and as per provision of RTE Act, 2009, no child or his/her parent shall be subjected to any kind of screening procedure in case of his/ her admission to elementary classes and all children from 6-14 years shall be admitted to their age appropriate classes in neighbourhood school and elementary education shall be provided to them free of cost.

It has also been decided that admission in elementary classes shall be done through the process of lottery if number of candidates seeking admission to a class is more than the number of available seats for admission. The mode of conducting the lottery will be as follows:

(I) At first a general lottery from amongst all applications irrespective of their categories (SC/ST/OBC etc) is to be done to select the general candidates,

(II) Thereafter, a set of lotteries for the order left over category wise are to be performed for selection of SC/ST/OBC candidates.

It is, however, mentionable in this connection that in case a Pry school and an upper Pry / High/Higher secondary school run in the same building/ premises, the class IV student of Pry School shall automatically be admitted to class V of the Upper Pry /High/higher secondary schools located in the common premises. No lottery is required to be done in case of admission of such children. After admission of all such interested candidates in class V, the rest seats shall be filled up through lottery. If any parent//guardian fails to get his/ her ward admitted to any school through the process lottery, he/she shall apply before

the District Inspector of Schools ( PE/ SE), as the case may be, for admission of his/her ward in neighborhood school.

Moreover, in terms of memo no 792 (76)-SE(EE)/10M-186/2010 dated 20.11.2012 of the School Education Department, Govt. of West Bengal, the admission of children will be started from Pre Primary class in place of class I from the academic session-2013 and the minimum age of admission of such children shall be 5 years + as on 01.01.2013 and the procedure of admission of the children of the [pre-primary class to class VII] shall be guided by the norms as stated in the above paragraph. All pre-primary children shall be provided mid-day meal, Due to paucity of space for their accommodation. they may sit with class-I students. Teaching learning process of such children shall be done by the existing teachers now and after mid-day meal, they may be allowed to leave school.

However, children who have completed any class at a lesser age in any school may be allowed to proceed to the next class in the same school or in any school. It may be clarified in this connection that any child admitted in the class I or any other classes in the previous year i.e. prior to 01.01.2013 in the lower age as per earlier Govt. order, shall continue to the next class even if his/her age is below limit of the age appropriate classes as prescribed below in terms of provision of RTE Act, 2009:

- (I) For class I The age of 6 years and above but less than 7 years of age
- (II) For class II, the age of 7 years and above but less than 8 years of age
- (III) For class III, the age of 8 years and above but less than 9 years of age
- (IV) For class IV, the age of 9 years and above but less than 10 years of age
- (V) For class V, the age of 10 years and above but less than 11 years of age
- (VI) For class VI, the age of 11 years and above but less than 12 years of age
- (VII) For class VII, the age of 12 years and above but less than 13 years of age
- (VIII) For class VIII, the age of 13 years and above but less than 14 years of age

However, the above age of admission against appropriate classes will be applicable for class I only in the academic session of 2013. The appropriate age of children in other classes as noted above will not be applicable from the academic session, 2013. Any child admitted in any other classes according to his/her age in the previous year, as per earlier Govt. order, he/she shall continue to the next class on the basis of that age in any school.



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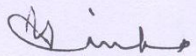
Secretary  
W .B.B.S.E

Memo No. N/S/159/1(14)

Date: 06.12.12

**Copy for information and necessary action forwarded to :-**

1. The Minister-in-Charge, (Primary & Secondary) School Education Dept. Govt. of West Bengal, Bikash Bhawan, 5<sup>th</sup> Floor, Salt Lake, Kolkata- 700 091.
2. The Principal Secretary, School Education Dept. Govt. of West Bengal, Bikash Bhawan, Salt Lake, Kolkata- 700 091
3. The Director of school Education Dept., Govt. of West Bengal, Bikash Bhaban (7<sup>th</sup> Floor), Bidhan Nagar, Kolkata-700 091
4. The District Inspector of Schools (SE), Murshidabad, P.O.-Berhampore, Dist-Murshidabad
5. The Deputy Secretary (Administration) for uploading in the Board's website.
6. The Deputy Secretary (Academic) for publication in the next issue of the 'Parsad Barta'.
7. The Recognised Teachers' Association.
8. O.S.D., West Bengal Board of Secondary Education.
9. P.A. to Administrator, West Bengal Board of Secondary Education.
10. P.A. to Secretary, West Bengal Board of Secondary Education
11. D.S. (General Section), West Bengal Board of Secondary Education.
12. A.S. (General Section), West Bengal Board of Secondary Education.
13. Regional Officer, Kolkata, West Bengal Board of Secondary Education.
14. Law Section, West Bengal Board of Secondary Education.

  
SECRETARY