

West Bengal Board of Secondary Education
"Nivedita Bhaban", DJ-8, Sec-II, Salt Lake City, Kolkata – 700091



WHEN REPLYING, PLEASE QUOTE

Memo No. A/5/163(83)

Date 12/12/12

Tele-Fax : (033) 2321-3827

E-mail ID : wbbse.academic@yahoo.com

From: The Secretary

To : The Heads of 83 Secondary schools (Recognised) in West Bengal

Sub: Introduction of 4 (four) more optional Elective/Addl. subjects duly recommended by the School Education Department, Govt. of West Bengal, in addition to approved existing 33 (thirty three) optional Elective subjects under NVEQF programme for MadhyamikPariksha in West Bengal,2015

NOTIFICATION

In terms of Memo No. 3394(2) –SE(S) dated 22.11.2012 of the School Education Department, Govt. of West Bengal on the subject noted above, the Administrator, W.B.B.S.E. has been pleased to notify for general information that in addition to the existing approved 33 (thirty three) optional Elective subjects, the following 4(four) more Optional Elective /Addl. subjects under NVEQF programme have been approved and recommended by the School Education Department, Govt. of West Bengal for implementation of the scheme in 83 schools for Madhyamik Pariksha in West Bengal, 2015.


The four optional Elective/Addl. subjects are as follows:

- 1) Retail Sector
- 2) Security Sector
- 3) Automobile Sector
- 4) IT/IT'es Sector

The course and curriculum of the above four subjects /sectors according to option of the schools have been recommended for implementation of the course in 83 schools.

The course structure (competency based curriculum) with planned instructions consisting of modules/units in each subject of the four in brief is attached herewith in a separate sheet for favour of school authority's kind perusal and guidance.

The name of the school with address where the name of the course(s) as per option of the school has been recommended for implementation in the respective school is also enclosed alongwith this notification.


SECRETARY

P.T.O.

Memo No. N/S/163(83)/1 (1-13)

Date 12/12/12

Copy for information and necessary action forwarded to :

1. The Minister-in Charge (Primary & Secondary) School Education Deptt., Govt. of West Bengal , Bikash Bhawan, 5th floor, Salt lake, Kolkata-700091.
2. The Secretary, School Education Deptt., Govt. of West Bengal, Bikash Bhawan, Salt Lake, Kolkata-700091
3. The Commissioner of School Education, West Bengal
Directorate of School Education, Govt. of West Bengal
Bikash Bhawan, Salt Lake, Kolkata,700091.
4. The District Inspector of Schools (SE), P.O..... Dist.....
5. The Deputy Secretary(Administration) for uploading in the Board's website
6. The Deputy Secretary (Academic) for publication in the next issue of the 'Parshad Barta'
7. The Deputy Secretary (Examination), West Bengal Board of Secondary Education
8. O.S.D., West Bengal Board of Secondary Education
9. P.A. to Administrator, West Bengal Board of Secondary Education
10. P.A. to Secretary, West Bengal Board of Secondary Education
11. Deputy Secretary,(General Section), West Bengal Board of Secondary Education
12. Regional Officer, Kolkata, West Bengal Board of Secondary Education
13. Law Section, West Bengal Board of Secondary Education.


SECRETARY

PHYSICAL INSPECTION REPORT OF SCHOOLS FOR IMPLEMENTATION OF NVEQF PILOT PROJECT

Sl. No.	Name of the School	Address	District	Whether willing to implement the scheme (Y/N)	Whether dedicated space available as per scheme (Y/N)	Option of courses	Remarks
1	Rajagram S.B Raha Institution	PO-Rahagram	Bankura	Y	Y	IT & Automobile	Recommended
2	Joypur High School (H.S)	Vill+PO-Joypur, PS-Jaipur,PIN-722138	Bankura	Y	Y	IT & Automobile	Recommended
3	Abinashpur Sriram High School	Vill+PO-Abinashpur, PIN-731121	Birbhum	Y	Y	IT & Retail	Willing to Intro Juice if present VET Program to contribute. Recommended.
4	Barasija High School (H.S)	PO-Barasija, PIN-731234	Birbhum	Y	Y	IT & Automobile	Recommended
5	Hatgobindapur Mangobinda Choudhury High School	PO-Hatgobindapur, PIN-713407	Burdwan East	Y	Y	IT & Automobile	Recommended
6	Kalna Maharaja High School	PO-Kalna,PIN-713409	Burdwan East	Y	Y	IT & Automobile	Recommended
7	P. P. D High School	PO-Panduk,PIN-713152	Burdwan East	Y	Y	IT	Recommended
8	Adrahati Banwarilal Sadharan Sikshaniketan	PO-Adrahati,PIN-713428	Burdwan East	Y	Y	IT & Automobile	Recommended
9	Kasernnagar N. A. J. High School	Vill+PO-Kasernnagar, PIN-713131	Burdwan East	Y	Y	IT & Retail	Recommended
10	Rathtala Manohardas Vidyanyiketan	Rathtala,PO-Kanchannagar, PIN-713102	Burdwan East	Y	Y	IT & Automobile	Recommended
11	MAJIGRAM BISWESWARI HIGH SCHOOL	Vill+PO- Majigram, PS- Mangalkote, PIN-713143	Burdwan East	Y	Y	IT & Automobile	Recommended
12	Amlajorah High School	PO-Amlajorah, PIN-713212	Burdwan West	Y	Y	IT & Automobile	Recommended
13	Searsole Raj High School	PN Malia Road, PO-Raniqanj,PIN-713347	Burdwan West	Y	Y	IT & Automobile	Recommended
14	Natundanga High School	PO-Natundanga, PIN-713381	Burdwan West	Y	Y	IT & Automobile	Recommended
15	Jamaldaha Tulsi Devi High School	Vill+PO- Jamaldaha, PIN-735303	Cooch Behar	Y	Y	IT & Automobile	Recommended

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16	Mathabhanga Vivekanada Vidyamandir	PO-Mathabhanga	Cooch Behar	Y	Y	IT & Automobile	Recommended
17	Balurghat High School(H.S)	PO-Balurghat, PIN-733108	Dakshin Dinajpur	Y	Y	Automobile	Recommended
18	Balurghat Khadimpur High School	PO-Balurghat, PIN-733108	Dakshin Dinajpur	Y	Y	IT	Recommended
19	Niranjan Ghosh Smriti Vidyapith	Vill-Kadihat Belbari	Dakshin Dinajpur	Y	Y	IT	Recommended
20	Badalpur High School	Vill+PO-Badalpur, PIN-733121	Dakshin Dinajpur	Y	Y	IT & Automobile	Recommended
21	Bengal High School	Vill+PO-Bengai, PIN-712611	Hoogly	Y	Y	IT & Automobile	Recommended
22	Dhansa PC Sen Institution (HS)	PO-Arandi, PIN-712413	Hoogly	Y	Y	IT & Automobile	Recommended
23	Beraberi SNM High School (HS)	PO-Bajemelia, PIN-712407	Hoogly	Y	Y	IT & Automobile	Recommended
24	Shyampur High School (HS)	PO-Parshyampur, PIN-712401	Hoogly	Y	Y	IT & Automobile	Recommended
25	Bansberia High School	Vill+PO-Bansberia, PS-Magra, PIN-712502	Hoogly	Y	Y	IT & Retail	Recommended
26	Haripal Gurudayal Institution	Vill+PO-Khamarchandi, PS-Haripal, PIN-712405	Hoogly	Y	Y	Automobile	Recommended
27	Dasnagar Chapala Devi Balika Vidyalaya	PO-Dasnagar, PIN-711105	Howrah	Y	Y	IT	Recommended
28	Chalpara Govindajiu High School (HS)	Vill-Ranmahal, PO-Dhulashimla, PS-Uluberia, PIN 711315	Howrah	Y	Y	IT & Automobile	Recommended
29	Raghudevhati Sadharaner Vidyalaya	PO-Raghudevhati,	Howrah	Y	Y	IT & Automobile	Recommended
30	Joargori Union High School (HS)	PO-Joargori, PIN-711303	Howrah	Y	Y	IT & Automobile	Recommended
31	Hallyan High School (HS)	Vill+PO-Hallyan, PIN-711312	Howrah	Y	Y	IT & Automobile	Recommended

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Sr. No	Name of the School	Address	District	Whether willing to implement the scheme (Y/N)	Whether dedicated space available as per scheme (Y/N)	Option of courses	Remarks
32	Gangadharpur Vidyamandir	Vill+PO-Gangadharpur, PIN-711302	Howrah	Y	Y	IT & Retail	Recommended
33	Kukurjan High School (H.S)	PO-Chaulhati, PIN-735138	Jalpaiguri	Y	Y	Automobile & Security	Recommended
34	Baidyapara High School	Bhuban Mohan Roy Road, PO- Barisha, Kol -8	Koikata	Y	Y	IT & Security	Recommended
35	Araidanga DBM Academy	PO-Araidanga, PIN-732214	Malda	Y	Y	IT & Automobile	Recommended
36	Malda Railway High School	PO-Jhaljhalia, PIN-732101	Malda	Y	Y	Retail & Automobile	Recommended
37	Shimulia High School (H.S)	PO-Shimulia, PIN-741508	Nadia	Y	Y	IT & Automobile	Recommended
38	Dhubulia Desbandhu High School	PO- Dhubulia,	Nadia	Y	Y	IT & Retail	Recommended
39	Nahata High School	Vill + Post - Nahata, Bangaon, PIN - 743290	North 24 PGS	Y	Y	Security	Recommended
40	Bamanpukuria SMM High School (HS)	PO - Bamanpukur, Basirhat, PIN-743425	North 24 PGS	Y	Y	Security	Recommended
41	Uttar Akhratala SM Institution (HS)	PO- Chaital, PIN -743456	North 24 PGS	Y	Y	Retail	Recommended
42	Ananda Ashram Sarada Vidyapith (HS)	104 BT Road, Bon Hoogly, Kol-108	North 24 PGS	Y	Y	IT	Recommended
43	Shaktigarh High School (HS)	PO-Bangaon, PIN-743235	North 24 PGS	Y	Y	IT	Recommended
44	Udayrajpur Hariharpur High School	PO-Udayrajpur, PIN-700129	North 24 PGS	Y	Y	Automobile	Recommended
45	Palla KPC HS School	Vill+PO - Palla, PIN-743701	North 24 PGS	Y	Y	IT	Recommended
46	Janapul High School (HS)	PO- Janapul, PIN-743288	North 24 PGS	Y	Y	Retail	Recommended
47	Belda Gangadhar Academy	PO-Belda, PIN-721424	Paschim Medinipur	Y	Y	IT & Automobile	Recommended
48	Menkapur Krishna Prasad Uchcha Vidyalaya	PO-Menkapur, PIN-721435	Paschim Medinipur	Y	Y	IT & Automobile	Recommended
49	Jalchak Nateswari Netaji Vidyayatan	Vill+PO-Jalchak, PIN-721155	Paschim Medinipur	Y	Y	IT & Automobile	Recommended

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50	Dasagram Satish Chandra Sarbartha Sadhak Shikshasadan	PO-Dasagram, PS-Sabang, PIN-721467	Paschim Medinipur	Y	Y	IT & Automobile	Recommended
51	Saharda Kalipada Vidyapith	Vill+PO-Saharda,	Paschim Medinipur	Y	Y	IT & Automobile	Recommended
52	Ektal D.M High School	PO-Aguboni, PIN-721507	Paschim Medinipur	Y	Y	IT & Automobile	Recommended
53	Palash Chabri Nigama Nanda High School (HS)	PO-Karasia, PIN-721201	Paschim Medinipur	Y	Y	Automobile & Security	Recommended
54	Banerjeedanga High School	PO-Amlajora	Paschim Medinipur	Y	Y	IT & Security	Recommended
55	Karak S.S High School	PO-Kalyanpur, PS-Nandakumar, PIN-721632	Purba Medinipur	Y	Y	IT & Automobile	Interested to run without disturbing existing VET Program. Recommended.
56	Chalti Nabendra Vidyapith (H.S)	Vill-Chalti, PO-Basantia, Block-Contai-II	Purba Medinipur	Y	Y	IT & Automobile	Interested to run without disturbing existing VET Program. Recommended.
57	Ajaya Ananda Vidyamandir	Vill+PO-Ajaya, PS-Khejuri, PIN-721430	Purba Medinipur	Y	Y	IT & Automobile	Interested to run without disturbing existing VET Program. Recommended.
58	Tamluk Hamilton High School	Parbatipur, PO-Tamluk	Purba Medinipur	Y	Y	IT & Automobile	Interested to run without disturbing existing VET Program. Recommended.
59	Panskura Bradly Birt High School	PO-Panskura, PIN-721139	Purba Medinipur	Y	Y	IT & Security	Recommended.
60	Balya Gobindapur Jnan Karma Vidyapith (H.S)	PO- Balya Gobindapur, PIN-721440	Purba Medinipur	Y	Y	IT & Automobile	Recommended.

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61	Bhowani Chak Aghore Chand High School	PO-Bhowani Chak,Block Contai-II	Purba Medinipur	Y	Y	IT & Security	Recommended
62	Chak Simulia Kamakhya Vidyapith	PO- Kumarchak, Block Nandakumar	Purba Medinipur	Y	Y	IT & Automobile	Recommended
63	Kishore Nagar Binchidra Siksha Sadan	Vill-Kishore Nagar, Contai, PIN-721401	Purba Medinipur	Y	Y	IT & Security	Recommended
64	Chatra Kunjarani Jani Bhavan	PO-Ramtarakhhat	Purba Medinipur	Y	Y	IT & Automobile	Recommended
65	Bochichberia High School	PO- Bochichberia	Purba Medinipur	Y	Y	IT & Automobile	Recommended
66	Jabda Vidyasagar Vidyapith (H.S)	PO-Jabda,PS-Pataspur, PIN-721456	Purba Medinipur	Y	Y	IT & Automobile	Recommended
67	Deulia Hiralarn High School	Vill+PO-Deulia, PS-Kolaghat, Pin-721154	Purba Medinipur	Y	Y	IT & Automobile	Recommended
68	Kalindi Union High School	PO- Kalindi, Block-Ramnagar-II	Purba Medinipur	Y	Y	Security	Recommended
69	Kumari High School (H.S)	PO-Kumari, PIN-723131	Purulia	Y	Y	IT & Retail	Recommended
70	Krishnachandrapur High School (H.S)	PO- Krishnachandrapur, PIN-743354	South 24 PGS	Y	Y	IT & Automobile	Recommended
71	Narayantala Dhaneswar Siksha Sadan (H.S)	Vill-South Shivpur, PO Freserganj (Via-Namkhana), PIN-743393	South 24 PGS	Y	Y	IT & Automobile	Recommended
72	Debnagar Mokshoda Dinda H.S School	PO- Devnagar, PIN-743357	South 24 PGS	Y	Y	IT & Automobile	Recommended
73	Kaliaganj Parbatsundari High School	PO-Kaliaganj, PIN-733129	Uttar Dinajpur	Y	Y	Automobile & Security	Recommended
74	Ghoom Boys High School	Gandhi Road, PO-Ghoom	Darjeeling	Y	Y	IT & Security	Recommended
75	Scotish Universities Mission Institute	10 KD Pradhan Road, PO-Kalimpong	Darjeeling	Y	Y	Retail & Security	Recommended

EXTENDED LIST OF SCHOOLS FROM APPLICANTS

No	Name of the School		District	Whether willing to implement the scheme (Y/N)	Whether dedicated space available as per scheme (Y/N)	Option of courses	Remarks
1	Vidyanagar G D Vidyamandir	Vill+PO-Vidyanagar	Burdwan(E)	Y	Y	IT	Recommended
2	Vidyasagar Uchchana Vidyalaya	Vill+PO-Mirjapur	Burdwan(E)	Y	Y	Retail	Recommended
3	Katoa Bharati Education	PO-Katoa	Burdwan(E)	Y	Y	Automobile	Recommended
4	Belkulai CKAC Vidyapith(H.S)	PO-Basudevapur	Howrah	Y	Y	Security	Recommended
5	Behala Parnashree Vidyamandir	PO-Parnashree Pally, 60	Kolkata	Y	Y	Retail	Recommended
6	Purapara High School	PO-Sabalaha, 742159	Murshidabad	Y	Y	Security	Recommended
7	Barala Ramdas Sen High School	Vill+PO-Barala, PIN-742235	Murshidabad	Y	Y	Automobile	Recommended
8	Krishnapur Adarsha Vidyamandir	PO-Dum Dum Park, Kol-55	North 24 PGS	Y	Y	Retail	Recommended

Course- Automobile Sector

(1) Course Structure:

Sl. No.	Unit Code	Unit Title	No. of Notional/Learning Hours	
1	AS 101-NQ 2012	History and Evaluation of Automobiles	10	
2	AS 102-NQ 2012	Types of Automobiles	15	
3	AS 103-NQ 2012	Systems and Components of Automobile	40	
4	AS 104-NQ 2012	Road Safety	20	
5	AS 105-NQ 2012	Automobile and our Environment	10	
6	AS 106-NQ 2012	Vehicle Maintenance and Servicing(Basic)	20	
7	AS 107-NQ 2012	Innovations & Development in Automobile	10	
			125 hours of Theory Sessions	75 hours of Practice Sessions

(2) **Classroom Activities** : Use of a variety of instructional aids, such as Videos, Colour slides, Charts, Diagrams, Models, Handouts, Recorded Tapes etc. to transmit knowledge in projective & interactive mode.

(3) **Practical Activities** : Enhancement of hands-on experiences for students in the chosen occupation. Techniques for dismantling and assembling of automotive parts, servicing of automobiles etc. Practical exercised using props, tools & equipment.

Course: Information Technology.

Course Structure:

Sl.No.	Unit Code	Title of Unit
1.	ITCC-101	Introduction-Basics of Information Technology- Computer System.
2.	ITCC-102	Digital Documentation Word Processing
3.	ITCC-103	Effective Communication-Email Messaging.
4.	ITCC-104	Digital Data Tabulation-Spreadsheet Program
5.	ITCC-105	Digital Presentation.
6.	ITCC-106	IT Occupational Ethics & Safety.
7.	ITNC-107	Work Integrated learning in Information Technology -BITLI.

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Course - Retail Sector

(1) Course Structure:

Sl. No.	Unit Code	Unit Title	No. of Notional/Learning Hours	
1	RS 101-NQ- 2012	Introduction to Retail	15	
2	RS -102-NQ -2012	Consumer Service	10	
3	RS 103-NQ -2012	Career in Retailing	10	
4	RS 104-NQ- 2012	Handling of Products	20	
5	RS 105-NQ 2012	Basic Hygiene & Safety Practices	15	
6	RS 106-NQ 2012	Communication at Work Place	25	
			95 hours of Theory Sessions	75 hours of Practice Sessions

(2) **Classroom Activities** : Effective use of a variety of instructional aids to transmit knowledge in projective and interactive mode.

(3) **Practical Activities** : Techniques of handling of products and equipment, maintaining safe & hygienic conditions, handling customers' complaints and requirements etc.

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Course : Security Sector

1. Course Structure :

Sl. No.	Unit Code	Unit Title	No. of Notional / Learning Hours
1	SS 101 – NQ 2012	Communication at Workplace	35
2	SS 102 – NQ 2012	Disaster Management and Emergency Response (Basic)	15
3	SS 103 – NQ 2012	Development & Maintenance of Relationship with stakeholders	10
4	SS 104 – NQ 2012	Occupational Health & Safety Procedures	15
5	SS 105 – NQ 2012	Observing & Monitoring People	20
6	SS 106 – NQ 2012	First Aid at Workplace (Basic)	25
7	SS 107 – NQ 2012	Work Integrated Learning – Security Services	10

2. **Classroom Activities** : Use of variety of instructional aids.

3. **Practical Activities** : Teaching of Specialized techniques such as First Aid, Self-Defensive Techniques, Fire-Fighting etc.

SP