

GOVERNMENT OF WEST BENGAL
Finance Department
Budget Branch

No. 1700-F.B.

Kolkata, the 31st December, 2012

MEMORANDUM

In continuation of this Department Memo Nos. 3232-FB dated 31.03.2012 and No.800-FB dated 31.07.2012, the Governor has now been pleased to decide the following .

2. The Administrative Departments/Controlling Authorities may make further allotment of fund up to current year's budget provision relating to **Non-Plan** expenditure for Non-Salary items for the month up to March, 2013.
3. Within the powers delegated under Delegation of Financial Power Rules, 1977 as amended from time to time or by virtue of the powers delegated in specific cases, the Administrative Departments / Controlling Authorities may sanction expenditure out of the Non-Plan allotment of fund **except** in the following cases : **i) 33-Subsidies ii) Finance Commission's Grants iii) 55-Loans & Advances and iv) Schemes for which Central assistance is available.**
4. In the case of new projects / schemes, and also approved projects / schemes for which deviations from approved norms are considered necessary, approval of the Finance Department will be required before release of fund by the Administrative Departments / Controlling Authorities.
5. In this Department Memo **No.801-F.B. dated 31.07.2012**, fourteen (14) Departments have been empowered to release State's matching share as well as Central Share up to current year's budget level. The said fourteen Departments may make allotment of fund up to the current year's budget provision relating to Central Share and State's matching share from the relevant heads of account.
6. The Administrative Departments/Controlling Authorities will be required to obtain concurrence of the Finance (Budget) Department for release of fund in case of schemes relating to EAP, RIDF, 13th FC, NCDC, REC, CRF, APDRP, AIBP, BADP, ACA under Article 275(I), TSP (relating to BCW Deptt.), BRGF, NPAG, NeGAP, HADP, RKVY, GLB (State Finance Commission), JNNURM, One-time ACA ii) State Share for Centrally Sponsored Schemes or any other Scheme for which Central assistance is available iii) Central Share under State Plan and iv) release of fund under 33- Subsidies, 55-Loans and Advances, 54-Investment.
7. Subject to the provisions as laid down in this Department Memo No.801-F.B. dated 31.07.2012 which are applicable to fourteen Departments, the other Administrative Departments/Controlling Authorities will be required to obtain concurrence of Finance (Budget) Department for releasing fund in respect of State Share for (i) Centrally Sponsored Schemes or any other Schemes for which Central assistance is available (ii) Central Share in the Budget under State Plan.
8. Excepting the cases as stated in paras 5 and 6 above, the Administrative Departments/Controlling Authorities may, release fund on their own relating to the **State Plan** expenditure during the current financial year 2012-13 up to 75% of the budget provision where the schemes concerned have been administratively approved by Finance Department or administrative approval has been accorded by the Departmental Secretary within a limit of Rs.10.00 lakh in terms of Finance Department Memo. **No. 95-F.B. dated 18.04. 2012**. The remaining 25% may also be released with the approval of Finance Department .
9. While referring the file(s) for release of **State Plan** fund beyond 75% of the whole year's budget provision, the Administrative Departments should invariably report the total State Plan fund so far released by them against total State Plan provision. Information about file(s) pending in the Finance Department along with the amount involved for release of State Plan should also be given.

In the case of new projects / schemes and also approved projects / schemes for which deviations from approved norms are considered necessary, approval of the Finance Department will be required before release of fund by the Administrative Departments / Controlling Authorities.

10. The concerned Departments will be required to furnish necessary information in the prescribed proforma regarding release of Plan Fund as per Finance Department Memo No.52(75)-F.B. dated 12.04.2006 and also to upload the particulars in the concerned web site.

11. The concerned Departments will be required to furnish necessary information in the prescribed proforma regarding repayment of loans as per Finance Department Memo No.80-F.B. dated 17.04.2006.

12. While issuing orders for sanctioning expenditure in exercise of the powers delegated under this Memorandum, the following sentence should be inserted in such orders "This order issues in exercise of the powers delegated under Finance Department Memo No.1700-F.B. dated 31.12.2012".

The powers delegated to the Administrative Departments / Controlling Authorities to release fund are subject to the following conditions :-

- i) The project / scheme for which fund is to be released has been administratively approved following the existing procedure after obtaining concurrence of the Finance Department ;
- ii) The amount to be released can be accommodated within the budget provision under the project / scheme as authorized for allotment ;
- iii) There are no deviations – technical or otherwise – from the approved norms ;
- iv) Restrictions on creation of posts, purchase / hiring of cars and other restrictions imposed by the Finance Department are to be observed.


(S. Datta)

OSD & EO Joint Secretary to the
Government of West Bengal

No. 1700 /1(300)-F.B.

Copy forwarded for information and necessary action to :-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-700 001.
3. The Accountant General (R W & LBA), West Bengal, C.G.O. Complex, 3rd M.S.O. Building, 5th Floor, Block-DF, Salt Lake, Sector-I, Kolkata – 700 064.
4. The Director of Treasuries & Accounts, West Bengal, 4, Lyons Range, 2nd floor, Kolkata- 700 001.
5. The Addl. Chief Secretary/Principal Secretary/Secretary/Special Secretary/Joint Secretary,
.....Department.
6.Group/Branch, Finance Department.
7. The Commissioner,.....Division
8. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12.
9. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-I, Hyde Lane Kolkata-700 073.
10. The Treasury Officer.....Treasury
11. The District Magistrate,.....District
12. The District Judge.....District.


(S. Datta)

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Government of West Bengal

The 31st December, 2012