

Government of West Bengal
Finance Department
Audit Branch
Writers' Buildings, Kolkata-700001

No.1342(100)-F(Y)

Dated : 20.02.2013

From : K. Maiti, WBCS (Exe.)
Special Secretary to the
Government of West Bengal

To : 1.The District Magistrate, _____
2.The Sub Divisional Officer, _____
3. The _____

S i r,

In order to enrich the '**POSTING MODULE**' under the '**SERVICE RECORD MONITORING SYSTEM**' (SRMS package as prepared by NIC) in respect of the officers belonging to the West Bengal Audit & Accounts Service, a CHECKLIST (enclosed) regarding postings of the said WBA&AS Officers in different places in West Bengal under this Government has been prepared by this Department.

2. In view of the above, you are requested to kindly send back the duly filled in **CHECKLIST** with the information as sought for therein from the WBA&AS Officers, who are under your administrative control, within **45 (Forty-five) Days** from the date of issue of this letter.

3. This may kindly be treated as **EXTREMELY URGENT**

Yours faithfully,
Sd/ K.Maiti
Special Secretary to the
Government of West Bengal

No.1342/1(2)-F(Y)

Dated : 20.02.2013


Copy forwarded for information and taking necessary action to :

1. The General Secretary, _____

----- He is requested to cooperate with this Department for implementation of the same.

✓ 2. The Pr. Accounts Officer & E.O. Joint Secretary, Finance (Budget) Department

-----He is requested to upload this in the web-site of this Department.


(M.M.Khan)
Assistant Secretary to the
Government of West Bengal

