

Government of West Bengal  
Finance Department  
Audit Branch  
Writers' Buildings, Kolkata-700 001

No.1256-F(P)

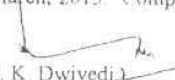
Dated, the 18<sup>th</sup> February, 2013.

MEMORANDUM

In Circular No.254(60)-ISS dated 18<sup>th</sup> February, 2013 of the Home Department, Government of West Bengal, it has been directed that all State Government offices would remain open on 20<sup>th</sup> and 21<sup>st</sup> February, 2013 and all Government employees should report for duty. It has also mentioned therein that no leave would be granted to any Government employee on those dates.

The Governor has now been pleased to decide that the provisions as contained in the Departments Memorandum No.2013-F(P) dated 6<sup>th</sup> March, 2012 read with No.3291-F(P) dated 19<sup>th</sup> April, 2012 shall apply in respect of treatment of absence of employees on 20<sup>th</sup> and 21<sup>st</sup> February, 2013. All Heads of Offices will take action accordingly.

All actions in terms of this order should be completed by 31<sup>st</sup> March, 2013. Compliance report on the action taken should be sent to the Finance Department.

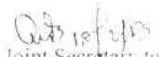
  
-(H. K. Dwivedi)  
Secretary to the  
Government of West Bengal.

No.1256/1(500)-F(P)

Dated, the 18<sup>th</sup> February, 2013.

Copy forwarded for information and necessary action to :-

01. The Additional Chief Secretary / Principal Secretary
02. Principal Accountant General (A&E), W.B., Treasury Buildings,  
2, Government Place West, Kolkata - 700 001.
03. Senior P.A. to the Principal Secretary, Writers' Bldgs., Finance Department.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,  
81/2/2, Phears Lane, Kolkata - 700012.
05. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,  
Jawahar Building, P-1, Hyde Lane, Kolkata - 700073.
06. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III,  
I.B. Market, 1<sup>st</sup> Floor, Sector-III, Bidhannagar, Kolkata - 700 091.
07. The Assistant Secretary & D.D.O., Finance Department, Writers' Buildings
08. The Assistant Secretary & D.D.O., Finance Department,  
Bikash Bhavan, Salt Lake, Kolkata-700091.
09. The Commissioner,
10. The District Magistrate/Judget,
11. The Sub-Divisional Officer,
12. The Treasury Officer,
13. The Principal, Industrial Training Institute,
14. The Superintendent of Police,
15. The Superintending Engineer/Executive Engineer,
- 16.
17. All Special Secretary/Joint Secretary/Deputy Secretary/Assistant Secretary/OSD/  
Registrar of this Department.

  
O.S.O. & F.O. Joint Secretary to the