

Government of West Bengal

Finance Department

Audit Branch

No. 3291-F(P)

Dated : 19-04-2012

MEMORANDUM

It has come to notice that there is some confusion in some corners as to applicability of Finance Department Memo No. 2013-F(P) dt. 06.03.2012 in respect of the employees of Corporations, Boards, Undertakings, Statutory Bodies, Local Bodies, Educational Institutions etc.

To remove such confusion it is clarified that all the provisions in the said Memo are equally applicable to all employees of Corporations, Boards, Undertakings, Statutory Bodies, Local Bodies, Educational Institutions etc.

Accordingly, Administrative Departments will issue instructions mentioning clearly that all actions as contained therein should invariably be completed by 30.04.2012, if not done already.

Sd/- H. K. Dwivedi

Secretary


Finance Department

Kolkata, the 19th April, 2012.

No. 3291/1(500)-F(P)

Copy forwarded for information and necessary action to :-

1. Principal Accountant General(A&E), West Bengal, Treasury Buildings, 2, Govt. Place West, Kolkata-700001.
2. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Johar Building, P-I, Hyde Lane, Kolkata-700073.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, I.B. Market, 1st Floor, Sector-III, I.B. Bidhannagar, Kolkata-700091.
5. The Accounts Officer, West Bengal Secretariat, Writers' Buildings, Kolkata-700001.
6. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-91.
7. Sr. P.A. to the Principal Secretary, Writers' Buildings, Finance Department.
8. District Magistrate/Judge, _____
9. The Sub-Divisional Officer, _____
10. Treasury Officer, _____
11. The Addl. Chief Secretary/Principal Secretary/Secretary, _____
12. The Commissioner, _____ Division.
13. The Superintendent of Police, _____
14. The Principal, Industrial Training Institute, _____
15. The Superintending Engineer/Executive Engineer, _____
16. _____
17. All Group, Cell, Branch _____
All Special Secretary/Jt. Secretary/Dy Secretary/Asstt. Secretary/O.S.D./Registrar _____


Joint Secretary to the
Government of West Bengal