

**Government of West Bengal**  
**Office of the District Inspector of Schools (S.E.)**  
**Krishnagar, Nadia.**

Memo no 445(640)/ Gen / SE

Date 21 .03.2013

From : - The District Inspector of Schools (S.E.)  
Krishnagar, Nadia.


To : - The Headmaster / Headmistress / Teacher-in-Charge,  
..... School, Nadia.

Subject: - Teacher Eligibility Test to be held on 31.03.2013 conducted by the  
W. B. B. P. E.

In reference to the above I would like to inform you that your school has been selected as the Venue / Center for the Teacher Eligibility Test to be held on 31.03.2013 conducted by the W. B. B. P. E. Also you have been appointed as the Center -in- Charge of the Venue / Center. All the infrastructure of your school as well as your premises would be utilized. All the teaching and non-teaching employees of your school also would be utilized. In terms of Commissioner of School Education, West Bengal memo no 639(6) SC/P dated 15.03.2013 your employee who would be engaged for this TET examination up to 31.03.2013 would be treated as "On Duty". So I would like to request you to render all sorts of cooperation for smooth conduct of the Examination. Besides, you are requested to review that the following has been ensured: -

1. Seating arrangement has been completed in your school for the candidates allotted in your venue for the said T E T.
2. Drinking water facility is available for the candidates allotted in your venue for the said T E T.
3. All the infrastructure of your school as well as your premises is ready for utilization for the said T E T.
4. As per instruction by the W. B. B. P. E. required invigilators for your venue has been arranged by engaging your teaching employees and / or taking help from other schools (if necessary).

You are requested to submit your review report to the Chairperson, N D P S C as well as to this end within 24<sup>th</sup> March, 2013. Your early response is solicited. This is urgent.



District Inspector of Schools (S.E.), Nadia.

Memo no 445 (640)/ 1(2)/Gen / SE

Dated 21 .03.2013

Copy forwarded for information and necessary action to-

1. The A. D. M. (G), Nadia.



District Inspector of Schools (S.E.), Nadia.