

Government of West Bengal
Department of Health & Family Welfare
State Family Welfare Bureau
Wing-A, 3rd Floor, SwasthaBhawan
GN-29, Sector-V, Salt Lake City, Kolkata-700091

Memo no. H/SFWB/912 (19)

Date. 05.06.2013

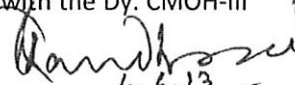
From : The Additional Director of Health Services and SFWO, West Bengal

To : 1. The Chief Medical Officer of Health (all districts)
2. The District Family Welfare Officer (DFWO), Kolkata

It has been decided that the Demographic & Evaluation Cell of State Family Welfare Bureau will compile the monthly performance report (HMIS report) of different programmes under RCH within 20th of every month. Within 20th of each month, the DE cell will place the report before the Jt. DHS, FW. The Jt. DHS, FW will analyse and evaluate the report with the help of programme officers and will share the report with Principal Secretary, Dept. of H & FW, DHS, Commissioner FW and SFWO. Then the compiled report will be analysed and evaluated at State level in presence of DHS, SFWO, Jt. DHS (FW) on 25th of every month. All the State level programme officers of RCH will be present in this meeting. Monthly feedback will be given to all CMOH, Dy. CMOH-III, and DFWO, Kolkata for taking necessary action if required. Therefore the CMOHs and Dy. CMOH-III are requested to ensure that the HMIS reports are checked and verified before sending to State/GOI within the 15th of every month.

Henceforth, it has been decided that a monthly review meeting will also be held on last Saturday of every month with Dy. CMOH-III, DSM of all districts.

Meeting with the state level programme officers on 25th and monthly meeting with the Dy. CMOH-III and DSM will start from June, 2013.



4.6.13
Addl. DHS & SFWO
West Bengal

Memo no. H/SFWB/912 (19)/1 (34)

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Copy forwarded for information to:

1. Director of Health Services and Ex-Officio Secretary, Govt. of West Bengal.
2. Commissioner Family Welfare and MD NRHM, West Bengal.
3. Joint Director of Health Services (FW), West Bengal.
4. Deputy Director of Health Services (MCH), West Bengal.
5. Dy. Secretary (IT) for web publication.
6. Assistant Director of Health Services (Mat Health), West Bengal.
7. Assistant Director of Health Services (EPI), West Bengal.
8. Assistant Director of Health Services (Training), West Bengal.
9. Assistant Director of Health Services (School Health), West Bengal.
10. Assistant Director of Health Services (AH), West Bengal
11. DADHS, AH
12. DADHS, FP
13. DADHS, CH
- 14-31. The Deputy Chief Medical Officer of Health-III (all district)
32. PA to Principal Secretary, Dept. of Health and Family Welfare, Govt. of West Bengal
33. In-charge of DE Cell, SFWB
34. Sri Monoranjan Nag, DE Cell, SFWB for compliance


4.6.13
Addl. DHS & SFWO
West Bengal