



## GOVT. OF WEST BENGAL

OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (S.E.), SOUTH 24 PGS

New Administrative Building (5<sup>th</sup> Floor), Alipore, Kol-27

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### ORDER

This is very sorry to say that after publication of a notice from the office of the undersigned vide memo no-2160/Gen dt. 19.11.2013 at the website of School Education Department, Govt. of West Bengal regarding submission of Mid-day-Meal monthly Status Report to the Sub-divisional A.D.I/S(SE) or A.I/S(SE), there is no progress in this matter. So, from the month of January, 2014 the HM/TIC of all Schools/Madrasahs of this district are hereby instructed to submit Mid-day-Meal Status Report (ANNEXURE-A) with their salary Requisition (Hard copy) at the Grant-in-aid Section of this office. If in any school Mid-day-Meal Programme is not running she has to also certify it along with the reason for not running the same. Without Mid-day-Meal Status Report Salary Requisition will not be accepted.

Treat it as the most urgent.

sd/-  
District Inspector of Schools (S.E.)

South 24 Parganas

Memo No.: 2539/1 (6) Gen.

Date: 31.12.13.

Copy forwarded for necessary information to:

1. All Head of the Institutions/Administrator/D.D.O.
2. The Additional District Magistrate (LR), South 24 Parganas
3. The A.I./S(SE) of Alipore/ Baruipur/ Canning/ Kakdwip Sub-division
4. The Grant-in-Aid Cell of the office of the A.D.I/S(SE), Diamond Harbour
5. C.A. to the District Magistrate, South 24 Parganas
6. The Grant-in-Aid Cell of this office.

  
District Inspector of Schools (S.E.)

South 24 Parganas

**ANNEXURE-A (MID-DAY-MEAL FORMAT)**

Name of the school		
Name of the Block		
Name of the GP		
Month		
Year		
Name of the SHG		
No. of the member of SHG		
Mode of payment to the of SHG		
Class wise enrolment in the assesment month	V	
	VI	
	VII	
	VIII	
Percentage of children who take CMDM in the assesment month		
Drinking Water facilities (Yes/No)		
If no then the source of drinking water		
Kitchen Cum Store Room (Yes/No)		
Kitchen Shed (Yes/No)		
Whether Kitchen Device sufficient/ if not give details		
Whether fire fitting measure has been taken		
Whether LPG connection available		
Sanitation Facility (Yes/No)		
Whether stock register of food grains is maintained (Yes/No)/if yes then by whom it is maintained		
Whether proper hygine is maintained (Yes/No)		
Whether teacher tests the food prior to serve it to the children (Yes/No)		
Details of food grain stock		
Name of A/c of the school for the purpose of CMDM Programme with details of A/c (A/c no, Bank branch, IFSC code, MICR code)		
Balance pending at the said A/c		
Cash in hand if any		

Signature of the Head of the Institution with seal