

Government of West Bengal  
Finance Department  
Audit Branch

Date, 27<sup>th</sup> January, 2014

No.460 –F(Y)

**MEMORANDUM**

The undersigned is directed by order of the Governor to reconstitute the "State Level core committee" in the following manner for implementation and monitoring of e-tender process in Government departments and subordinate offices in the state in cancellation of this department memo no. 6424-F(Y) dt.25.7.2012.

- |                                                                 |   |          |
|-----------------------------------------------------------------|---|----------|
| 1. Smt. S.P. Zaheer, Secretary, Finance Department              | - | Chairman |
| 2. Sri. P.K. Pramanik, Senior Technical Director, NIC, WB       | - | Member   |
| 3. Sri Amitava Bose, Technical Director, NIC, WB                | - | Member   |
| 4. Sri Paul Varghese Mathai, Scientist-C, NIC, WB               | - | Member   |
| 5. Sri Kanakendu Sinha, Executive Engineer, City Division, PWD. | - | Member   |
| 6. Sri Rajkapur Sharma, Executive Engineer, DVC Cell, I&W Dptt. | - | Member   |
| 7. Sri Uttam Pahari, Law officer, Law Department                | - | Member   |
| 8. Sri Gautam Samanta, Joint Secretary, Finance Dptt.           | - | Member   |
| 9. Sri Goutam Chatterjee, Joint Secretary, Finance Dptt.        | - | Member   |

The Terms of reference of the core committee are as follows-

1. To develop standard bid / tender documents including standard formats of financial bid evaluation and BOQ compatible with the e-tendering;
2. To customise state's e-tender portal <https://wbtenders.gov.in> keeping in view the overall requirements of all the departments/offices of the state Government;
3. To facilitate change-over to the e-tender process;
4. To suggest e-auction measures.

The committee will function following the guidelines and advices of the Project Advisory Committee (PAC) of Ministry of Commerce and Industry, Department of Commerce, Government of India in implementing the e-tender procedure as a Mission Mode Project under National e-Governance Plan (NeGP).


Sd/-H.K. Dwivedi  
Principal Secretary to the  
Government of West Bengal

No.460/1 (80) -F(Y).

Date, the 27<sup>th</sup> January, 2014.

Copy forwarded for information and necessary action to :-

1. Sri Asit Tripathy, Joint Secretary, Ministry of Commerce & Industry, Department of Commerce, Government of India, Udyog Bhawan, New Delhi-110011.
2. The Additional Chief Secretary/Principal Secretary/Secretary ,  
.....Department.
3. The State Information Officer, National Informatics Centre, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
4. Smt.S.P.Zaheer Secretary, Finance Department, NABANNA (12<sup>th</sup> floor), Howrah-711102.
5. Sri P.K. Pramanik, Senior Technical Director, National Informatics Centre [NIC], West Bengal State Unit, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
6. Sri Amitava Bose, Technical Director, National Informatics Centre [NIC], West Bengal State Unit, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
7. Sri Paul Varghese Mathai, Scientist – C, National Informatics Centre [NIC], West Bengal State Unit, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
8. Sri Gautam Samanta, CAO & EO Joint Secretary, Finance Department, Government of West Bengal, NABANNA (12<sup>th</sup> floor), Howrah-711102
9. Sri Goutam Chatterjee, PAO & EO Joint Secretary, Finance Department, Government of West Bengal, NABANNA (11<sup>th</sup> floor), Howrah-711102
10. Sri Kanakendu Sinha, Executive Engineer, City Division, PWD & Nodal Officer of e-Procurement, Public Works Department, NABANNA (8<sup>th</sup> floor), Howrah-711102.
11. Sri Rajkapur Sharma, Executive Engineer, DVC Cell, & Nodal Officer of e-Procurement, Irrigation & Water Ways Department, Jalasampat Bhaban, Kolkata-700091.
12. Sri Uttam Pahari, Law Officer, Law Department, Writers Buildings, Kolkata- 700001.
13. Director of Treasuries and Accounts, West Bengal, New India Assurance Building (2<sup>nd</sup> and 3<sup>rd</sup> floor), 4, Lyons Range, Kolkata-700001.
14. Sr. P.A. to the Secretary, Finance Department, Govt. of West Bengal.
15. Sri Sukumar Negel, Sr. System Aanalyst & Ex-Officio Joint Secretary, Finance (Budget) Department, NABANNA (11<sup>th</sup> floor), Howrah-711102, for uploading the Order in the Finance Department's website.

  
(S.P. Zaheer)  
Secretary to the  
Government of West Bengal.  
Finance Department.