

Government of West Bengal  
Finance Department  
Audit Branch

No.1592 –F(Y)

Dated, 20<sup>th</sup> March, 2014

**MEMORANDUM**

In order to further streamline the process of selection of the contractor / supplier through open and transparent competition and also in the interest of discovery of the price through free, transparent and fair means, Government has decided to relax the provision of submission of hard copy of the original EMD documents to the tender inviting authority before financial evaluations of bids in case of e-tender.

Therefore, the undersigned is directed by the order of the Governor to substitute item no. iv of FD memo. No. 1177-F(Y) dt. 28.02.2014 with the following:-

“iv. in case of e-tendering, EMD/Bid security shall be collected as soft copy (scanned copies of the originals) for instruments (Cheques/bank Draft/bank Guarantee, etc.) and in case of deposit of money it should compulsorily be deposited on-line by the bidders. The L1 bidder shall submit the hard copy of the documents to the tender inviting authority with his acceptance letter of the LOI. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose, may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.”

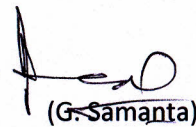
The Works departments will take action to amend their departmental codes accordingly.

Necessary amendment will be made in the West Bengal Financial Rules in due course.

Sd/-H.K. Dwivedi  
Principal Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. Chief Secretary to the Government of West Bengal.
4. The Additional Chief Secretary/Principal Secretary/Secretary ,  
..... Department, Govt. of West Bengal.
5. PA to the Principal Secretary, Finance Department, Government of West Bengal.
6. Secretary, Finance (Audit) Department, Government of West Bengal
7. Secretary, Finance (Budget) Department, Government of West Bengal.
8. Financial Advisor, .....Department, Govt. of West Bengal.
9. The Principal Accounts Officer & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading this Notification in the Finance Department website.
10. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyons Range (2<sup>nd</sup> & 3<sup>rd</sup> floor), Kolkata – 700 001.
11. The Commissioner, \_\_\_\_\_
12. The District Magistrate, \_\_\_\_\_
13. The Sub-Divisional Officer, \_\_\_\_\_
14. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I, 81/2/2, Phears Lane, Kolkata – 700 012.
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II, P-1, Hyde Lane, Kolkata – 700 012.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Sector –III, Kolkata – 700 106.
17. The Treasury Officer, \_\_\_\_\_
18. \_\_\_\_\_

  
(G. Samanta)

Joint Secretary to the  
Government of West Bengal.