



Government of West Bengal  
**Higher Education Department**  
University Branch  
Bikash Bhawan, Salt Lake, Kolkata- 700 091

Memo No: 989-Edn(U)/EH/1U-74/03

Date: 26 .09.2014

**MEMORANDUM**

**Sub. :** Grant of Ad-hoc Bonus to the Government approved Part-time Teachers (PTTs), excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the **University BT & Evening College, Cooch Behar and Raiganj College (University College)** of North Bengal University under control of Higher Education Deptt., Government of West Bengal for the year 2013-14.

In terms of Para 2 (V) of Finance Department, Audit Branch, Government of West Bengal, Memorandum No.3712-F(P2), Howrah, the 16<sup>th</sup> July, 2014 the Government approved Part-Time Teachers ( PTTs excepting superannuated full-time teachers serving as PTTs) and contractual whole time teachers (CWTTs) of the **University BT & Evening College, Cooch Behar and Raiganj College (University College) of North Bengal University under control of Higher Education Deptt., Government of West Bengal** who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs. 22,000/- p.m. as on 31<sup>st</sup> March, 2014 will be entitled to ad-hoc bonus for the accounting year 2013-14, the rate not exceeding Rs.3000/- per head. The upper eligibility ceiling of Rs. 22,000/- p.m. as on 31<sup>st</sup> March, 2014 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised scale of pay on fixed/consolidated contractual pay.

The employees whose revised emoluments on 31.03.2014 exceeds Rs.22,000/- per month but during the year 2013-14 their emoluments at least for 6 (six) months where less than Rs. 22,000/- p.m. i.e., the said emolument exceed the eligibility ceiling of Rs. 22,000/- p.m. on account of drawl of increment after remaining less than Rs. 22,000/- p.m. for at least 6 months, will be entitled to ad-hoc bonus not exceeding Rs. 3000/- per head under this order.

The employees who were in service on 31.3.2014 and rendered at least 6 months continuous service during the year 2013-14 will be eligible for payment of pro-rata ad-



hoc bonus under this order according to the following formula:

i)  $(\text{Emoluments as on 31.3.2014}) \times (\text{Eligibility period in number of months}) / 12$

= Amount of ad-hoc bonus is subject to maximum amount of Rs. 3000/-

ii)  $(\text{Total amount of salary}) / (\text{Wages earned during the year 2013-14})$

= Amount of ad-hoc bonus is subject to maximum amount of Rs. 3000/-

The eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months) ranging from 6 months to full year. A fraction of 15 days or more should be counted as one month.

The charges will be debitable to the respective head of account of Salary Grant of the concerned University, i.e. under "2202-03-102-NP-005 in the current year's(2014-15) State Budget.

This order has got the concurrence of the Financial Advisor, Higher Education Department vide U.O. No. 697 FA/ Education, Dtd. 24.09.2014.

Sd/-  
Joint Secretary  
Higher Education Department

Memo No: 989/1(9) -Edn(U)/EH/1U-74/03

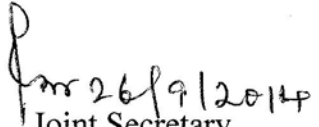
Date: 26.09.2014

Copy forwarded to the:

1. Accountant General (A&E), West Bengal, Treasury Building, Kolkata- 700 001.
2. Principal Accountant General (Audit), W.B. Treasury Building, Kolkata- 700 001.
3. Finance (Audit) Deptt. , Govt. of West Bengal.
4. Finance (Budget) Deptt. , Govt. of West Bengal.
5. P.S. to Hon'ble MIC, Higher Education Deptt.
6. Treasury Officer, Siliguri Treasury-I, Dist. Darjeeling.
7. Finance Officer, North Bengal University, Raja Rammohanpur, Siliguri, Dist. Darjeeling, PIN – 734 013

--- With a request to circulate to all concerned as well as take necessary action on the matter.

8. Higher Education Deptt. (University Branch)
9. Guard file.

  
Joint Secretary

Higher Education Department