

**Government of West Bengal,  
Education Directorate, H. E. Deptt.,  
Bikash Bhawan, Salt Lake, Kolkata-91.**

Memo. No. ..ED-871/2014.....

Date..Kolkata, the 24<sup>th</sup> September, 2014.

**ORDER**

**Sub.: Grant of Ad-hoc Bonus to the Govt. approved Part-Time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Govt. General Degree Colleges, Govt.-aided Colleges including erstwhile Sponsored Non-Govt. Educational Institutions for the year 2013-14.**

The undersigned is to state that, in terms of Para 2(V) of Finance Department, Audit Branch, Govt. of West Bengal, MEMORANDUM No. 3712-F(P2), Howrah the 16th July, 2014 the Govt. approved Part-Time Teachers (PTTs excepting Superannuated Full-time teachers serving as PTTs)) and Contractual Whole Time teachers (CWTTs) of the Govt. General Degree Colleges, Govt.-aided Colleges including erstwhile Sponsored Non-Govt. Educational Institutions, who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs.22,000/-per month as on 31st March, 2014 will be entitled to ad-hoc bonus for the accounting year 2013-2014 at the rate of Rs. 3,000/- per head. The upper eligibility ceiling of Rs.22,000/- p.m. as on 31st March, 2014 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised scale of pay on fixed/consolidated contract pay.

The employees whose revised emoluments on 31.03.2014 exceeded Rs.22,000/-p.m. but during the year 2013-2014 their emoluments at least for six months were less than Rs.22,000/- p.m. i.e. the said emoluments exceeded the eligibility ceiling of Rs.22,000/- p.m. on account of drawal of increment after remaining less than Rs.22,000/- p.m. for at least six months, will be entitled to ad-hoc bonus of Rs.3,000/- per head under this referred order.

The employees who were in service on 31.3.2014 and rendered at least 6 (six) months continuous service during the year 2013-14 will be eligible for payment of Ad-hoc Bonus under this order according to the formula :-

$$\frac{\text{Emoluments as on 31.3.1014} \times \text{Eligibility period in number of months}}{12} =$$

$$\frac{\text{Total amount of salary earned during the year 2013-14}}{12} =$$


The amount of ad-hoc bonus, subject to maximum amount of Rs. 3,000/ - only.

The eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months) ranging from six months to full year. A fraction of 15 days or more should be counted as one month.

The charge of this account shall be debitable to the detailed head, "Ad-hoc Bonus" under the respective minor and sub-heads subordinate to the major head, "2202-General education" in the budget for the 2014-15.

This order has got the concurrence of the Principal Secretary, Higher Education Department, Govt. WB as well as U.O. No. 694 FA/Education dt. 24.9.2014.

The Accountant General, West Bengal, The Pay & Accounts Officer, Kolkata, Pay & Accounts Office and the Director of Treasury & Accounts, W.B. are being informed.


  
**Director of Public Instruction, West Bengal &  
Ex-officio Secretary, Deptt. of Higher Education, W.B.**

**Memo. No..ED-871(14)/2014.**

**Date..Kolkata, the 24<sup>th</sup> September, 2014.**

**Copy forwarded to the :-**

1. Accountant General (A& E), West Bengal, Treasury Building, Kolkata-700001
2. Principal Accountant General (Audit), W.B. Treasury Building, Kolkata-700001
3. Director of Treasury & Accounts, W.B., 3 & 4 Lyons range, Kolkata-700001  
With the request to inform all the Treasury Officers under his jurisdiction keeping in view of time constraint due to ensuing Puja Festival.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700073
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Hyde Lane, Kolkata-700073
6. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, 1B Market, 1<sup>st</sup> Floor, Sector-III, 1B Block, Kolkata-700106
7. Finance (Audit) Deptt. of the Govt.
8. Finance (Budget) Deptt. of the Govt.
9. PS to Hon'ble MIC, H.E. Deptt.
10. C.S. Branch of H.E. Deptt.
11. Additional Director of Public Instruction (Admn.), West Bengal
12. Joint Director of Public Instruction (PPS.), West Bengal
13. Joint Director of Public Instruction (NGC.), West Bengal
14. Guard File

  
**Director of Public Instruction, West Bengal &  
Ex-officio Secretary, Deptt. of Higher Education, W.B.**