

Government of West Bengal
School Education Department
Planning and Budget Branch

Bikash Bhavan, East Block, 5th Floor, Salt Lake, Kolkata-700 091

No. 137(Sanc)-SE (P&B)/11S-5/2010

Dated: 30th June, 2014

Order

For sometimes past, Government in School Education Department has been considering to provide grant to Non-Government (aided/sponsored) Schools of West Bengal for upgradation of Science laboratories (Physics, Chemistry and Biology laboratories only).

- Now, the undersigned is directed to say that the Governor is pleased to sanction and release a total amount of ₹ 3,30,00,000 (Rs. three crore and thirty lakh) only during the financial year 2014-15 as laboratory grant to Schools.
- The charge will be met in the following manner:

Sl. No.	Head of Account	Amount
1.	"2202-General Education-02-Secondary Education-110-Assistance to Non-Government Secondary Schools-SP-State Plan (Annual Plan & 12 th Plan)-002-Strengthening of Science Laboratories in Secondary Schools-[ES]-31-Grants-in-aid-GENERAL-02-Other Grants". [Code: 2202-02-110-SP-002-[ES]-31-02-V]	₹ 2,31,00,000 (Rs. two crore and thirty one lakh)
2.	"2202-General Education-02-Secondary Education-789-Special Component Plan for Scheduled Castes-SP-State Plan (Annual Plan & 12 th Plan)-001-Strengthening of Science Laboratories in Secondary Schools-[ES]- 31-Grants-in-aid-GENERAL-02-Other Grants". [Code: 2202-02-789-SP-001-[ES]-31-02-V]	₹ 79,20,000 (Rs. seventy nine lakh and twenty thousand)
3.	"2202-General Education-02-Secondary Education-796-Tribal Areas Sub-Plan-SP-State Plan (Annual Plan & 12 th Plan)-017-Strengthening of Science Laboratories in Secondary Schools-[ES]- 31-Grants-in-aid-GENERAL-02-Other Grants". [Code: 2202-02-796-SP-017-[ES]-31-02-V]	₹ 19,80,000 (Rs. nineteen lakh and eighty thousand)
Total		₹ 3,30,00,000 (Rs. Rs. three crore and thirty lakh) only

under demand No. 15 of the current financial year (2014-15).

- The fund for this purpose is placed under the disposal of the Commissioner of School Education, West Bengal with the authority to sub-allot the same/part thereof to the concerned subordinate officers.
 - The Commissioner of School Education will allow laboratory grant to the Schools which have satisfied the following criteria:
 - The School must be Govt. Sp./Aided (No private Schools shall be allowed to get the grant)
 - The School did not get any laboratory grant from the financial year 2012-13 to 2013-14.
 - Laboratory grant will be provided for Physics, Chemistry or Biology laboratory. Grant for Physics and Chemistry laboratory will be ₹ 70,000 (Rs. Seventy thousand) each and grant for Biology laboratory will be ₹ 60,000.
 - Audit of School Accounts must be updated at least up to 2011-12.
 - Format report as devised by the office of the Commissioner of School Education, West Bengal, vide his office Memo. No. 653/CSE dated 19/05/2014, is to be maintained.
 - Utilisation Certificate in proper format is to be submitted to this Department in due course of time.
 - This order issues with the concurrence of the Financial Advisor, School Education Department, vide his U.O. No. 69-FA/Education dated 10/06/2014.
- All concerned are being informed.

Sd/- *A. K. Halder*

Assistant Secretary, Government of West Bengal

Copy forwarded for information and necessary action to:

1. The Commissioner of School Education, West Bengal, Bikash Bhavan, 7th Floor. **He is requested to approve the list of grantee from School Education Department after verification of all criteria, mentioned at Para 5 of the Order, by him.**
2. The Director of Treasuries, West Bengal,
New India Assurance Buildings, 2nd & 3rd Floor,
4, Lyons Range, Kolkata -700001
3. The Financial Advisor, School Education Department, Bikash Bhavan, 6th Floor.
4. The Finance Department, (Gr-N), Govt. of West Bengal,
Nabanna Building, 11th Floor, 325, Sarat Chandra Chatterjee Road,
P.O. – Shibpur, Howrah, PIN - 711102.
5. The P.A.G (A & E), West Bengal, Treasury Buildings, Kolkata - 700001.
6. The Deputy Director of School Education (Boys' High), West Bengal, Bikash Bhavan, 7th Floor.
7. The Deputy Director of School Education (Development & Planning), West Bengal, Bikash Bhavan, 7th Floor.
8. Issue Section of this Department.
9. Planning & Budget Branch.



Assistant Secretary, Government of West Bengal

APPLICATION FOR DIFFERENT GRANTS INCLUDING CAPITAL GRANT

To : The Commissioner of School Education, W.B

Through : The District Inspector of Schools (SE), _____

Purpose : Capital Grant for Building / Classrooms / Library / Laboratory / Playground / Furniture & Instruments etc.

1. Name of the School :

2. Address :

3. Telephone No. :

4. Mobile No. if any
Of the HM :

5. Sub Divn, Block, Panchayat :

6. Status :

i) First Recognition as _____ w.e.f. _____ Memo No. & Date _____

ii) Upgraded to _____ w.e.f. _____ Memo No. & Date _____

iii) Upgraded to _____ w.e.f. _____ Memo No. & Date _____

iv) Upgraded to _____ w.e.f. _____ Memo No. & Date _____

v) Vocational courses, if any, introduced w.e.f. _____

7. Teaching Staff :

Posts	H.M	Upper Primary & Secondary Section				Higher Secondary Section			Total
		Language Gr.	Science & Math Gr.	Social Science Gr.	W.E & P.E Gr.	Science	Arts	Commerce	
(a) Regular									
(b) Para Teacher						X	X	X	
(c) Contractual	X	X	X	X	X				
No. of Existing teacher									
(a) Regular									
(b) Para Teacher						X	X	X	
(c) Contractual	X	X	X	X	X				

8. Non - Teaching Staff :

Posts	Librarian	Clerk	Hostel Super	Group - Ds					Total
				Peon	Night Guard	Lab attendant	Matron	Others	
No. of Sanctioned Post									
No. of Existing staff									

9. Student Enrolment as on the date of inspection :

Class	V	VI	VII	VIII	IX	X	XI	XII	Total
As per Admission Register									
Attendance on the date of inspection									

10. Subject introduced / taught in H.S. Section :
11. Status of present Management w.e.f (if not managed by the Managing Committee, Please state in detail. Please mention dates) :
12. a) Building on own land / Rented Building :
b) Area of free land for the proposed purpose out of total :
13. Existing no. of Rooms (pl. specify, Halls Labs etc.) :
14. Condition of Building / Classrooms etc and photograph of the portion required civil work | Photograph(s) should be authenticated by the HM & Secretary of the School | :
15. Details of water source :
16. Details of Power Supply (When grant Is sought for Electrical Works) :
17. Details of existing Furniture & Instruments / Laboratory / Library/ Playground etc. (when grant is sought for Furniture / Instruments/ Laboratory/ Library / Play ground etc.) :
18. Specific Proposal and proper Justification (additional sheet may be attached) :
19. Funds received from MPLAD / MLALAD / SSM etc. during the last five years (if yes please state in detail including status of Utilization Certificate) :
20. (a) Whether Audit Report of the school's accounts for last five years or since establishment of school, which ever is less, is enclosed with this application :
(b) Mention audit queries and action taken thereof :
21. Whether Sanctioned Plan and estimated cost of the proposed work is duly vetted by the competent authority and enclosed (in original) with this application :

22. Whether attested photocopy of the Managing Committee Resolution regarding present proposal is enclosed with this application ;
23. Any other relevant information ;

(_____)
Headmaster / Headmistress

REMARKS OF THE DISTRICT INSPECTOR OF SCHOOLS (SECONDARY EDUCATION), _____ District
(Please refer to S.E. Deptt., WB Memo No. 238-SE (P & B), dtd. 28.5.2012) :

(_____)
District Inspector of Schools
(SE), _____