

**Government of West Bengal**  
**Finance Department**  
**Audit Branch, WBA&AS Cell**  
**Writers' Buildings, Kolkata-700001**

No.3073-F(Y)/WB

Dated: 22.05.2015

**NOTIFICATION**

Finance Department has developed a Web Based Version of "Service Record Monitoring System" for Constituted Cadre officers of West Bengal Audit & Accounts Service (WBA&AS) under URL <http://wbaasprofile.gov.in>.

Implementation of SRMS application/portal would call for substantial reengineering of the workflow pattern, processes, methods etc. hitherto adopted and followed by Service Record Cell, Group T, and Finance Department in discharge of its routine functions in phased manner. Once operational, SRMS would encapsulate each and every aspect of service related issues of WBA&AS officers starting from online leave sanction, increment order generation to processing of pension papers along with a host of other features and services. It is therefore imperative that existence of comprehensive database in respect of WBA&AS officers enveloping all essential information is necessary for proper functioning of SRMS portal.

2. Accordingly, all officers of WBA&AS cadre are hereby directed to provide correct and up-to-date information online against each and every item mentioned therein by accessing the SRMS application under the URL <http://wbaasprofile.gov.in> with effect from 01.06.2015.
3. The Login ID of the officer is the General Provident Fund Account No. and the default password is NIC123 (Refer User Manual for details). They are advised to change the password after first login.
4. Information should be mandatorily provided by 15.06.2015.
5. For any assistance in this regard Shri Avik Roy, Nodal Officer, SRMS Cell (Tel No. 2214 1372, Email Id [srmscell.fin-wb@gov.in](mailto:srmscell.fin-wb@gov.in)) may be contacted.
6. All WBA&AS officers are directed to ensure strict compliance accordingly.

Enclo : User Manual & FAQs.

  
**(H K Dwivedi)**  
Principal Secretary to the  
Govt. of West Bengal