

Government of West Bengal
Department of Health and Family Welfare
Directorate of Health Services
Wing-B, 3rd Floor, Swasthya Bhawan,
GN 29, Sector V, Salt Lake, Kolkata -700091

Memo. No. HPT/ 10 P -01-15/

Dated2015

Circular

All concerned authorities are hereby requested to arrange for submission of the application from eligible Ward Masters through proper channel along with their relevant testimonials & NOC/ Permission issued by the appropriate authorities in respect of acquiring higher qualification by the concerned employee for consideration of promotion of Ward Masters to the post of Assistant Superintendent (NM) following the Rules regarding recruitment to the post of Assistant Superintendent (NM) under the department of Health & Family Welfare, vide No. HF/O/MA/1609/3R-04/03, dated 04.06.2009.

The upper age limit of the concerned employee is 54 years as on the date of issuance of this circular and the application should be submitted as per proforma annexed with the circular within 31st July, 2015.

sd/—

**Director of Health Services &
e.o. Secretary to Govt. of West Bengal**

Memo. No. HPT/ 10 P -01-15/ *A-3742/1(5)*

Dated*29/5/*.....2015

Copy forwarded to for information:-

1. The Director/ Principal, All MCH, West Bengal
2. The MSVP, All MCH/ Teaching Hospital, West Bengal,
3. The CMOH, All Health Districts, West Bengal,
4. The Superintendent, All DH/ Decentralized Hospital/ SDH/ SGH/ Other Hospitals/ RH, West Bengal,
- ✓ 5. The System Coordinator, IT Cell with request for posting of a copy of this circular in departmental web site,

B. N. Das 22/5/15

**Director of Health Services &
e.o. Secretary to Govt. of West Bengal**

**Proforma for application for promotion from Ward Master
to Assistant Superintendent (NM)**

1. Name of the applicant :

2. Designation :

3. Father's Name :

4. Address : a. Present :

b. Permanent :

5. Sex :

6. Caste :

7. Date of birth :

8. Date of joining as regular staff in WBHS:

9. Date of confirmation with order no. :

10. Academic Qualification :

11. Professional qualification with year of acquiring the same :

12. Present place of posting:

13. Experience :

14. Promotional status (Gradation wise) :

15. Whether permission for acquiring professional qualification obtained (Copy be enclosed):

Signature of applicant

Certified that above information verified from service book and found correct

Signature with seal of Director/ Principal/ MSVP/ Supdt./ BMOH