

**T. R. FORM NO. 36**

[See T.R. 5.03]

**Bill for drawing charges on account of loans and advances, subsidies, investments, etc to Co-operative societies, Statutory Corporations and other organisations.**

Name of the office _____	Bill No. _____	Date ____/____/____
D.D.O. Code _____	T.V. No. _____	Date ____/____/____
Token No. _____	Date ____/____/____	
Head of Account Code _____		

Sanction Order No. _____	Date ____/____/____	(Copy enclosed)
Sanctioned by _____		
Sanctioned Amount Rs. _____		

Received the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only being the \_\_\_\_\_ in favour of (Name and Designation of the Loatee) \_\_\_\_\_ for the purpose of \_\_\_\_\_.

Certified that:

- (a) Amount claimed in this bill was not drawn before and the total of office copy agrees with fair copy of bill,
- (b) The utilisation report, in respect of the previous loans/advances/subsidies/investments/drawn, has been furnished and accepted by the sanctioning authority,
- (c) Utilisation report in respect of the present amount will be obtained from the loatee by this office and will be furnished to the sanctioning authority / Principal Accountant General (A&E), West Bengal in due course.

Please pay Rs. \_\_\_\_\_ Rupees (in words) \_\_\_\_\_ only as per beneficiary list enclosed

AND/OR  
by-transfer credit to the Personal Deposit/L.F. Account Rs. \_\_\_\_\_ Rupees (in words) \_\_\_\_\_ only (Title of the Deposit Account – Challan enclosed)

Operator Code	Operator Name	Scheme ID	Scheme Description	Amount (Rs.)

The grant/allotment under the Head of Account for the current Financial Year is Rs. \_\_\_\_\_.  
Amount already spent including this bill is Rs. \_\_\_\_\_.

Bill Clerk \_\_\_\_\_ Accountant \_\_\_\_\_ Signature of the D.D.O with Designation \_\_\_\_\_

Station \_\_\_\_\_  
Date \_\_\_\_\_ 20 \_\_\_\_\_

**For use in the Treasury**

Please pay Rs. \_\_\_\_\_ Rupees (in words) \_\_\_\_\_  
only as per beneficiary list enclosed and/or by-transfer credit to the Deposit/L.F. Account  
\_\_\_\_\_ (Title of the Deposit Account – Challan enclosed).

Examined and entered.

Accountant /J.A.O.

T.O./A.T.O./P.A.O./A.P.A.O.

---

**For use in Accountant General (Audit), West Bengal's Office**

---

Admitted for Rs. \_\_\_\_\_

Objected to Rs. \_\_\_\_\_

Reason of Objection \_\_\_\_\_

*Auditor*

*S.O./A.A.O./Audit Officer*

Note: This form is mainly intended for payment of loans and advances, investment in share capital/ debenture, subsidies etc. to Municipalities and Municipal Corporations, Panchayati Raj Institutions and other bodies declared as local fund under T. R. 5.05, to companies registered under Indian Companies Act, 1961, Co-operative Societies, Statutory Corporations and other bodies when bill is drawn by the nominated Officer as mentioned in the relevant sanction order.