

T. R. FORM NO.37

[See T. R. 5.03 and T.R. 5.10]

Bill for drawing loans and advances (other than G.P.F. and Festival advances) sanctioned to employees of the Government

Name of the Office _____ D.D.O. Code _____
Bill No. _____ Date __/__/__ Token No. _____ Date __/__/__ T.V. No. _____ Date __/__/__
Head of Account Code _____

Sl No.	Name & Designation of the Employee	Employee ID	Nature of Loan/ Advance	Sanction ID	Designation of the Sanctioning Authority	Sanction Order No. and Date	Sanctioned Amount (Rs.)	Remarks
1	2	3	4	5	6	7	8	9

Total Rs. _____
Total Rupees (in words) _____ only

Allotment Received Rs. _____ Progressive Expenditure including this bill Rs. _____	Certified that: (a) amount claimed in this bill was not drawn before and the total of offices copy agrees with the fair copy of the bill. (b) the utilisation report in respect of loan/advance will be furnished to the sanctioning authority in due course. (c) the fact has been noted in the Service Book of the employee concerned, (d) the drawal has been noted in the Pay Bill Register.
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Pay Rs. _____ Rupees (in words) _____ only as per list enclosed.

Bill Clerk _____ Accountant _____ Signature of the D.D.O. with Designation _____
Station _____
Date _____ 20 _____

Pay Rs. _____ Rupees (in words) _____ **For use in the Treasury** _____ only as per list enclosed.

Examined and entered.

Accountant /J.A.O.

T.O./A.T.O./P.A.O./A.P.A.O.

For use in the Office of the Accountant General (Audit), West Bengal

Admitted for Rs. _____ Objected to Rs. _____

Reason of Objection _____

Auditor

S.O./A.A.O./Audit Officer