

TR Form No.70

(See G.O No. 736 – F(Y) dated 10.02.2015)

[Works Bill (Advance bill, Part bill & Final bill) for Presenting in P.A.O/Treasury]

Office of the _____
 D.D.O. Code _____ Bill No. _____ Date ___/___/___
 Token No. _____ Date ___/___/___ T.V. No. _____ Date ___/___/___
 Head of Account Code _____ Bill for the month of _____ 20___

Name of Contractor _____
 Name of work _____
 Amount of the sanctioned estimate _____
 Number and date of the order of Administrative Approval _____
 Number and date of the order of Financial Sanction _____
 No. and date of his previous Bill for this work _____
 Number & Date of written order to commence work _____
 Scheduled date of completion of work _____

Bill for	A. Mobilisation Advance Bill	B. Account of Work
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A. Mobilisation Advance Bill

Sanction Order No. & Date.	Designation of the Sanctioning Authority	Sanctioned Amount (Rs.)	Purpose (with description where necessary) and quotation of authority for drawing advance.	Claimed Amount(Rs.)
Total Rs. _____				

Total Rupees (in words) _____ only

Certified that-

- Amount has been drawn as per sanctioned order of _____ vide Order No. _____ dated _____.
- Total Advance amount will be adjusted by the above mentioned work in _____ instalments in the next _____ bills.

B. Account of Work

	Rs.	Rs.	Progress %age
1. Approximate value of work done up to date along with percentage of physical progress. Less: Cost of Materials received from Resource Division			
2. "up-to-date" intermediate payments due for works done			
3. Deduct payments already made for this work as per: i) Mobilisation Advance TV No. Datedto be deducted (in ___th instalment ii) TV No. Dated iii) TV No. Dated iv) TV No. Dated v) TV No. Dated			
4. Intermediate payment now to be made (items 2-3) in the manner detailed below-			

Explanation:

- A. To Sl. No. 2: It shall be equal to the Progressive amount paid up to the last bill including the amount to be paid in this bill
- B. To Sl. No. 3: It shall be shown in details the TV No. & Date, amount of the bills drawn for this work only.
- C. To Sl. No.4: This is the Gross payment to be released under this bill.
- D. The items for transfer credit shall be shown at reverse and net amount shall be endorsed as per beneficiary list.

Certified that-

- _____ % of the total work has been completed as on (mention date of inspection) as per project milestone/as per agreement.
- Rs _____ (_____ % of total cost of work) is hereby sanctioned for the completed work as per payment schedule approved vide order no. _____ (mention order no. and date of the parent department)
- Provisions of WBFR Part-I Rule 47 as amended have been observed properly.
- The detailed measurements of the authorized additions mentioned above marked on _____ and are recorded at page No. _____ of Measurement Book No. _____ & Log Book and other documents. I am satisfied that they are correct.

Allotment Received Rs. _____
Progressive Expenditure including this Bill Rs. _____
Balance Available Rs. _____

Pay Rs. _____ Rupees (in words) _____ only
as per beneficiary list enclosed and by transfer Credit of Rs. _____ Rupees (in words) _____
_____ only as below-

Sl No.	Head of Account	Description	Amount (Rs.)
1			
2			
	Total Rs.		

Bill Clerk

Accountant

Signature and Designation of D.D.O

Date _____ 20____
Station _____

For use in the Treasury

Pay Rs. _____ Rupees (in words) _____ only
as per beneficiary list enclosed

AND/OR
By transfer Credit of Rs. _____ Rupees (in words) _____ only
as below-

Sl No.	Head of Account	Description	Amount (Rs.)
1			
2			
	Total Rs.		

Examined and Entered.

P.A.O./A.P.A.O./T.O/A.T.O

Accountant/ J.A.O.

For use in the Office of the Accountant General (Audit), West Bengal

Admitted Rs. _____
Objected Rs. _____ for reasons stated below:-

Dated _____ 20____ Auditor _____ S.O./A.A.O./Audit Officer _____

Note: The Drawing & Disbursing Officer will be responsible for any excess of expenditure over allotment of fund unless otherwise authorised by the Government and the amount will be recovered from his pay, allowance etc.