

Government of West Bengal  
Directorate of School Education  
Bikash Bhavan, 7<sup>th</sup> floor  
Salt Lake City, Kolkata-700091

Memo No: 1203/LD-GA

Date: 12/08/2015

From : Commissioner, School Education,  
West Bengal

To : (1) The Chairmen,  
District Primary School Council of all Districts / K.P.S.C./Siliguri Primary School Council  
(2) The D.L. of Schools (SE),  
All Districts  
(3) The D.L. of Schools (PE),  
All Districts

Sub : Keeping the venture schools open for 'Teacher Eligibility Test (TET)' exams and  
attendance of teaching & non-teaching staff of those schools.

In view of ensuing Teacher Eligibility Test (TET) Exams going to held on 16<sup>th</sup> August & 30<sup>th</sup> August 2015, I am directed to inform you that the authorities of all the venture schools are to be instructed to keep open their respective schools on 16<sup>th</sup> & 30<sup>th</sup> August, 2015 for conducting TET Exams 2015. Moreover, all the teaching & non-teaching staff of the concerned schools are also to be directed to attend school on those days following the time schedule of TET exam and perform the duties to be allotted by the concerned Centre-in-Charges positively.

In this connection, it is also noted that if the concerned Centre-in-Charge feels necessity of service of the teachers of neighbouring schools (Primary/Secondary), he/she may send a requisition to the concerned neighbouring institution who will in turn depute the teachers as per requisition. The allotted teacher will have to perform their duties in the allotted centres.

The D.L. of Schools (SE) and the D.L. of Schools (PE) are also requested to keep open their offices to extend all sorts of co-operation to the administration/concerned authorities on the date of TET Examination. They are further requested to communicate this memo to their sub-ordinate offices and Head of the Institutions to make sure the attendance of teachers on the date of TET Examinations as per allotted duties.

This is urgent.

*[Signature]*  
Commissioner  
School Education, West Bengal

Memo No: 1203/100-GA

Date: 12/08/2015

Copy forwarded for information to :-

- 1) Secretary, School Education Department, W.B.
- 2) PS to MLC, School Education Department, W.B & Higher Education, W.B.
- 3) Chairman, WBCSSC
- 4) Chairman, WBCSSC

*[Signature]*  
Commissioner  
School Education, West Bengal

Memo No. 1265/6

Date: 12/08/15

Copy forwarded to :-  
The Head Master /Head Mistress/TIC of All Institutions under Control of District Inspector of Schools(SE), Birbhum for information with a request to act as per above instruction of the commissioner of School Education , West Bengal.

*[Signature]* 12/08/15  
District Inspector of Schools