

**Government of West Bengal
Department of Higher Education
College Sponsored Branch
Bikash Bhavan, Salt Lake, Kolkata-91**

No. 492 - Edn(CS)/10M-95/2014

Dated, Kolkata, the 2nd June, 2015.

From : Smt. Madhumita Ray, IAS
Additional Secretary,
Govt. of West Bengal

To : The Director of Public Instruction
West Bengal

Sub : **Clarification in respect of setting up HELP DESK on the campus of State aided Universities and Colleges.**

A question has been raised in connection with the online admission being implemented from the academic year 2015-16 in the State aided Universities and Colleges whether the Students' Unions / Councils/ other bodies claiming to represent students can set up **HELP DESK** on the campus for guiding / counseling / assisting the applicants.

After a careful consideration of all aspects of the matter, including the need for an orderly and tranquil environment on the campuses, it is hereby clarified that **no** HELP DESK shall be allowed to be setup by anybody / Association / Union / Council, on the campus of State aided Universities and Colleges during the online admission process.

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Additional Secretary