

Government of West Bengal
Finance Department

No. 3824 - F(Y)

Dated Kolkata, the 27th July 2016

Memorandum

Sub : Introduction of Online "Administrative Calendar Compliance Reporting System"

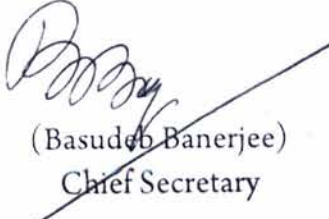
Under the initiative of Hon'ble Chief Minister, the Government of West Bengal on 2nd January, 2014 introduced an Administrative Calendar for all the Departments and sub-ordinate Offices including parastatls. The Administrative Calendar outlines the tasks, activities, projects, schemes, events and milestones / targets for each year identified by all the Administrative Departments and approved by the State Government. This system has proved to be an excellent management tool for planning, implementation, performance monitoring and to provide time-bound services to the citizens of the state.

2. Different Administrative Departments and sub-ordinates Offices have to achieve their targets as per activities / schemes / projects identified in the Administrative Calendar published by the Government of West Bengal. Now, to facilitate the monitoring of the Targets and Achievements of different Administrative Departments and Sub-ordinate Offices, a web-based Portal namely "Administrative Calendar Compliance Reporting System" has been developed by the Finance Department.

3. The online portal "Administrative Calendar Compliance Reporting System" ACCRS (<http://wbfin.nic.in/accrs/page/login.aspx>) is available on the Finance Department Portal <http://www.wbfin.nic.in>. It is designed to be an easily accessible reference point for all government activities in compliance of the Administrative Calendar. The design of the Online Portal is made to be useful for supervision, monitoring, follow up and evaluation by the competent authorities regarding progress of achievements / targets as listed in the Administrative Calendar.

4. System generated User Credentials (Login / Password) for logging into the portal will be sent to the mobile no. of the departmental Secretary. The Departments, Directorates and other Sub-ordinate offices including parastatals have to enter the tasks, activities, projects, schemes, events and milestones / targets for each year and regularly update progress of various development activities including achievements as per Monthly Targets outlined in the Administrative Calendar.

5. This system will be operational from 1st August, 2016.

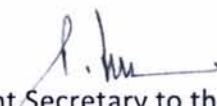

(Basudeb Banerjee)
Chief Secretary

No. 3824 /1(300)-F(Y).

Dated, 27th July,2016

Copy forwarded for information and necessary action to:-

1. The Additional Chief Secretary/Principal Secretary/Secretary ,
..... Department, Government of West Bengal.
2. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings,
Baba Kharak Singh Marg, New Delhi-110001.
3. The Secretary, Finance (Audit) Department, Government of West Bengal.
4. The Commissioner,.....Division,
.....
5. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance
Department, Government of West Bengal.
- ✓ 6. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department.
----- He is requested to upload this order in the Finance Department's website.
7. The..... Department / Directorate
.....
8. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons
Range, Kolkata – 700 001.
9. The Director.....
.....
10. The District Magistrate / District Judge / Superintendent of Police,.....
.....
11. The Sub-Divisional Officer,
12. The Group...../.....Branch, Finance Department


Joint Secretary to the
Government of West Bengal.