

**Government of West Bengal  
Finance Department  
Nabanna, Howrah**

No. 5754A-F(Y)

Dated: 13.09.2017

To

1. The Addl. Chief Secretary/Principal Secretary/Secretary  
to the Government of West Bengal,  
Department (All).
2. Sri Kamal Poddar, DDG & SIO, NIC, West Bengal State Centre.

**Subject: Introduction of eOffice in the State Government – formation of  
State Level Committee vide FD Notification No. 5754-F(Y) dated 13.09.2017**

Madam/Sir,


I am directed to enclose herewith Finance Department Notification No. 5754-F(Y) dated 13.09.2017 regarding constitution of a State Level Committee under the Chairmanship of Chief Secretary, West Bengal for introduction of eOffice in all Departments.

This is for your kind information and necessary action.

Thanking you,

Encl: As stated.

Yours faithfully,

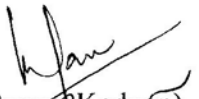
  
(Pawan Kadyan)  
Joint Secretary 13/09/17

No. 5754A/1-F(Y)

Dated: 13.09.2017

Copy forwarded for information to:

1. Sr. PA to Chief Secretary, West Bengal.

  
(Pawan Kadyan)  
13/09/17

**Government of West Bengal**  
**Finance Department**  
**eGovernance Group**  
**Nabanna, Howrah**

No. 5754– F(Y)

Dated 13.09.2017


**NOTIFICATION**

The State Government has decided to introduce eOffice in all its Departments and “Go-Live” from the 1<sup>st</sup> January 2018. In view of the magnitude of the task and expeditious implementation across Departments, as the work involves coordination and monitoring of activities of different Departments including training of employees from the level of Section Officers and above, and other related issues, etc., the Governor is pleased to hereby constitute a State Level Committee for introduction of eOffice developed by NIC in all Departments of the State Government.

The composition of the State Level Committee is as follows:

- |  |                                      |
|--|--------------------------------------|
| 1. Chief Secretary   | - Chairman                           |
| 2. Addl. Chief Secretary, Higher Education, Science & Technology and Biotechnology | - Member                             |
| 3. Principal Secretary, Finance  | - Member                             |
| 4. Principal Secretary, Health & Family Welfare                                    | - Member                             |
| 5. Principal Secretary, P&AR and eGovernance                                       | - Member                             |
| 6. Secretary, UD & MA  | - Member                             |
| 7. Shri Binod Kumar, IAS, Secretary, H&FW Department                               | - Member                             |
| 8. Shri Randhir Kumar, IAS, Excise Commissioner                                    | - Member                             |
| 9. Deputy Director General & State Informatics Officer, NIC, West Bengal           | - Member                             |
| 10. Shri Pawan Kadyan, IAS, Joint Secretary, Finance and P&AR and eGovernance      | - Member Convener<br>& Nodal Officer |

The P&AR and eGovernance Department has been designated as the Nodal Department for introduction of eOffice in the State Department.

  
(H.K. Dwivedi, IAS)  
Principal Secretary to the  
Government of West Bengal