

Government of West Bengal
Finance Department
Audit Branch
NABANNA, Howrah – 711 102

No. 5982 –F(Y)

Dated, 21st November, 2016

To
Regional Director,
Reserve Bank of India,
15, N.S. Road
Kolkata – 700 001

Sub: Disbursement of Salary of the State Government Employees in Cash


Sir,

In view of the hardship being faced by the employees of the State Government, Teaching & Non-Teaching Educational Institutions, Panchayat, Municipalities, PSUs / Corporations & Statutory / Autonomous Bodies because of the recent liquidity crunch and in order to provide them some relief, particularly to those belonging to Group – C & Group – D category, it has been since been decided by the State Government that a sum of Rs. 5000/- (Rupees five thousand) only to the Group C & Group D Employees and Rs.2000/- (rupees two thousand) only to the Casual / Contractual, Work-charged Employees and the Daily Rated Workers, Civil Voluntaries and other of similar categories will be disbursed in cash as Part Salary / Remuneration from the salary / remuneration for the month of December, 2016. A copy of the G.O. No. 5970-F(Y) dated 21st November, 2016 issued in this in this regard is attached.

You are requested to issue instructions to all Banks to take necessary measures to provide adequate liquid cash to so that the disbursement to the employees can be made in cash in denomination of Rs. 500/- and below.

Total requirement of fund would be about Rs. 200 Crores.

Thanking you,



Principal Secretary to the
Government of West Bengal

No. 5982 –F(Y) /1

Dated, 21st November, 2016

Copy for kind information and necessary action to –

1. Chairman, SLBC, West Bengal
2. CGM, State Bank of India
3. CMD, United Bank of India
4. CMD, Union Bank of India
5. CMD, Allahabad Bank
6. All Drawing & Disbursing Officers


Principal Secretary to the
Government of West Bengal

To
The (Head of Office),
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Sub : Application for Part Salary / Remuneration for the month of December, 2016

Sir,

In terms of G.O. No. 5970-F(Y) Dated 21.11.2016 issued by the Finance Department, Audit Branch, Government of West Bengal, I may be granted Part Salary of Rs. 5,000/- (Rupees five thousand) in cash only from the salary for the month of December, 2016. My Basic and Grade Pay are given below –

Basic Pay - Rs. Grade Pay - Rs.

The part salary is to be adjusted against my total salary due for the month of December, 2016.

Signature of the employees

Name of the employee :

Employee Code / Unique Code :

Designation

Dated, Kolkata,

The, 2016

To
The (Head of Office),

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Sub: Application for Part remuneration for the month of December, 2016

Sir,

In terms of G.O. No. 5970-F(Y) Dated 21.11.2016 issued by the Finance Department, Audit Branch, Government of West Bengal, I may be granted Part remuneration of Rs. 2,000/- (Rupees two thousand) in cash only from the remuneration for the month of December, 2016. My remuneration for the month of November, 2016 is Rs.

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The part remuneration is to be adjusted against my total remuneration due for the month of December, 2016.

Signature of the person

Name :

Dated, Kolkata,

The, 2016

No. 5970/1(500) -F(Y)

Date: 21/11/2016

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department. He is requested to circulate the same to all the parastatals under his Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group ____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Deputy Secretary to the
Government of West Bengal