

Government of West Bengal Transport Department Paribahan Bhaban 12, R. N. Mukherjee Road, Kolkata - 700 001

No. 289-WT/TR/1E(C)-40/16

Date - 20.01.2017

NOTIFICATION

In a recent decision, State Government decided to allow online registration applications along with payment of fees and taxes over internet through the e-Vahan application and GRIPS respectively after integration of the two web based applications, with a view to enhance "ease of doing business" in this State. As the integration has been achieved, the State Government in the Transport Department has decided that the combined facilities will be introduced in phases beginning with the PVD, Kasba and Alipore motor vehicle offices on 31/01/2017 in a pilot mode for real time stabilisation of the integrated applications, as aforesaid, in the manner as below:

Scope: Online application with e-payment of fees and taxes for registration of motor vehicles by the concerned dealers.

Conditions: Such scope shall be subject to strict observance of the following:-

- 1. Applicable for Non-transport vehicles like cars and two wheelers only.
- 2. In cases of individual owners only and also in cases where the vehicle is owned by a company / farm, etc. for vehicles having seats up to 7, (i.e. 7 i.d.)
- Documents that may be accepted as Proof of Address will be as provided for in Rule 4 of C M V Rules only. Only affidavits will not be accepted. Additional acceptable documents as proof of address may be as per this Department no 2473-WT/3M-31/2008 dtd 12/07/2012.
- 4. No registration of vehicles will be done other than the cases mentioned above.
- No cases involving allotment of fancy number fees will be accepted and such cases will be referred to the concerned Registering Authority (RA) only.
- Concerned dealer will not deliver any vehicle without HSRP affixation.
- No registration cases should be taken up involving exemption of fees and / or taxes and the files should be sent to the concerned RA only.

- 8. Since e-Vahan is internet based and all concerned will be working in a single database, the authorised dealers must apply for and obtain RA-specific userid and password from the RA having jurisdiction, i.e. where they have approved showroom and valid Trade Certificates (TC). However, considering the 'ease of doing business' aspect, application for additional userids may be made by any dealer in the manner as below:
 - a. For all offices in any district wherever they have obtained TCs in any of them, viz, a TC holder from PVD, Beltala may opt for additional userids for the offices at Kasba, Salt Lake and Behala.
 - b. Such facility may be extended to a maximum of three contiguous districts as well, if so opted by any dealer, to enable them to send vehicles to those RA offices on the strength of valid TCs, viz, a TC holder of PVD Beltala will be able to register a vehicle in Alipore or Howrah, subject to strict observance of rules governing such use of TC.
 - c. In all other cases they will take recourse to the temporary registration process and deliver the vehicle to the owner only after temporary registration.
- 9. A detailed list of "Do's and Don'ts" has been attached herewith for strict compliance by the dealers opting for online registration application with e-pay process (Annexure A).
- 10. Another document detailing the online work process has been attached (Annexure B).
- 11. A form for application for userid creation by dealers is attached herewith (Annexure C).
 One week after stabilisation of the work processes, this facility will be extended to all e-Vahan enabled offices. Thereafter, e-Vahan will be rolled out in any office along with such facility

It may be noted that this is an option for the dealers and not mandatory for them. Violation of any condition, as aforesaid, by any dealer may attract immediate withdrawal of such facility and actions thereto against him in terms of the extant provisions of Law and related orders that have been issued. All concerned will act in strict accordance with the above.

This order is issued in the interest of public.

only.

By order of the Governor

Sd/-(B Dasgupta) Special Secretary to the Government of West Bengal

ORDERED THAT

The Notification be published in the Official Gazette.

Sd/-(B Dasgupta) Special Secretary to the Government of West Bengal Date - 20.01.2017

No. 289/1-WT/TR/1E(C)-40/16

Copy of the Notification forwarded to the Superintendent, West Bengal Government Press, 38, Gopal Nagar Road, Alipore, Kolkata- 700 027 with the request to arrange to publish this

Notification in the Official Gazette.

Sd/-

Special Secretary to the Government of West Bengal Date - 20.01.2017

No. 289/2(100)-WT/TR/1E(C)-40/16

Copy forwarded for information and necessary action to:

- 1. District Magistrate & Registering Authority, (All)
- 2. Director, Transport & Director, PVD, Kolkata
- 3. The Secretary, STA, West Bengal
- 4. The Director of Information, West Bengal
- 5. Librarian, West Bengal State Secretariat Library
- 6. Sri J G Mondal, DGM, WBSWAN, with a request to ensure connectivity and sufficient bandwidth at each site.
- 7. Private Secretary to Minister-in-Charge, Transport Department, GoWB
- 8. Private Secretary to Principal Secretary, Transport Department, GoWB
- 9. Regional Transport Officer (All)
- 10. Additional Regional Transport Officer (All)
- 11. Dr. T. K. Das, TD, NIC, WBSC, with a request to do the needful, in consultation with this Department, and also upload this in the Departmental website.
- 12. Sri V. Nayar, Chairman, MIA
- 13. Sri A. Maniktala, Vice Chairman, MIA.
- 14. Sri S. Bhandari, Council Member, FADA.
- 15. Sri S. Kedia, Hony Treasurer, FADA.

 with a request to kindly intimate all members.

Special Secreta

to the Government of West Bengal

Annexure – A

Online registration application – Do's and Don'ts for Dealers:

Do's:-

- 1. Must obtain userid/password from the RA having jurisdiction. Must ensure login with the correct userid, so that only the RA having jurisdiction over the address of the owner gets the digital file.
- 2. In compliance of section 40 of the M V Act, 1988, registration to be done at the concerned Registering Authority in whose jurisdiction the purchaser has the residence or place of business. This shall be strictly followed.
- 3. Registration applications for Non-transport cars and two wheelers to be handled only.
- 4. Registration applications in the name of individuals only to be taken up.
- 5. Registration applications in the name of a company / farm, etc. and for vehicles having up to 7 seats including driver only, may be taken.
- 6. To confirm that the 'Address Proof's that are accepted are as per Rule 4 of the C M V Rules only. No affidavits are to be entertained. Additional acceptable documents for this purpose may be as detailed in No. 2473-WT/3M-31/2008 dtd 12/07/2012.
- 7. In case of more than one individual purchaser, the owners must select one name for the registration purpose in pursuance of section 41 of the M V Act, 1988 and the vehicle will be registered in his / her name only.
- 8. PAN card is mandatory. Mobile No is mandatory. Email address to be preferred.
- 9. Prior showroom inspection is a must.
- 10. Must ensure presentation of hardcopy of the file preferably the same day and in no case later than the next working day.
- 11. Ensure accurate entry of actual date of sale.
- 12. Ensure that only BS-IV compliant cars are registered in Kolkata. Ensure only BS-IV / BS-III compliant cars are registered elsewhere.
- 13. Ensure that only BS-III compliant two wheelers are registered in Kolkata. And only BS-III / BS-II compliant two wheelers are registered elsewhere.
- 14. Check that the sale value entered is the same with the one that will be declared for VAT.

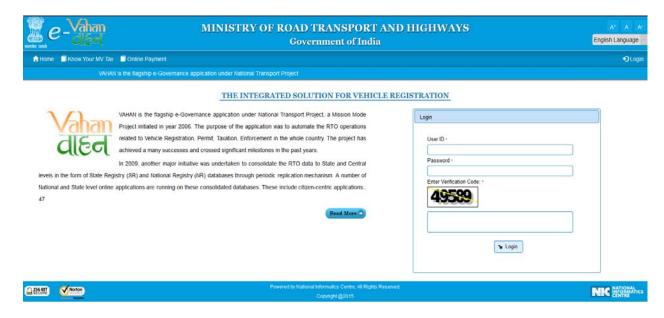
Don'ts:-

- 1. No registration application to be done in cases other than the cases mentioned above, i.e. non-transport cars and two wheelers only.
- 2. No cases involving fancy numbers to be accepted all such cases to be referred to RA.
- 3. Must not deliver car without HSRP affixation.
- 4. No cases should be taken up involving exemption of fees and / or taxes.

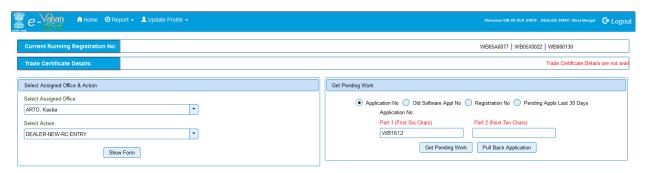
Annexure - B

NEW RC ENTRY

STEP 1: Log in with your user id and password in Dealer Login Panel. URL: "parivahan.gov.in"



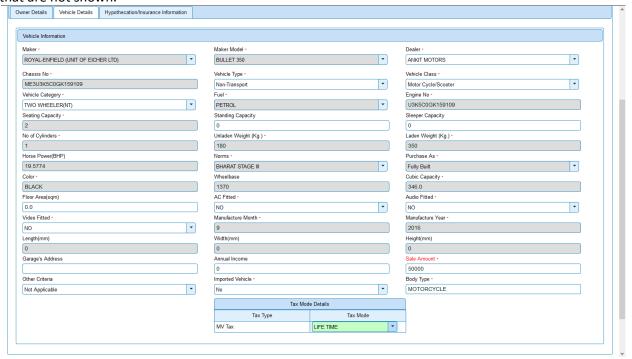
STEP 2: Select action 'DEALER-NEW-RC-ENTRY' and click on 'Show Form' button.



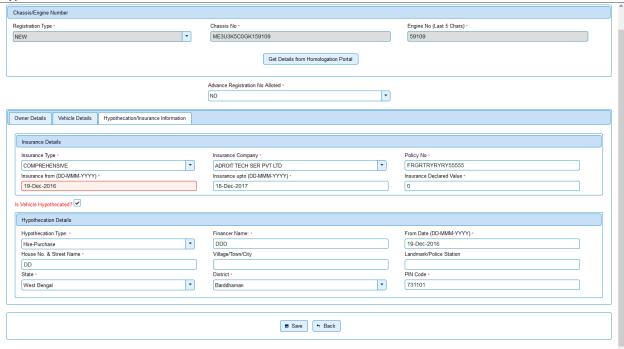
STEP 3: Enter 'Chassis No' and last 5 characters of 'Engine no' then click on 'Get Details From Homologation Portal' button. Fill up 'Owner Detail's.

		Advance Registration No Alloted •				
		NO	•			
Details Vehicle Details Hypothecation/Insurance Information	7					
vner Information						
gistration Type		Purchase/Delivery Date -	Owner Name •			
EW	•	19-Dec-2016	TEST			
mership Type •		Son/Wife/Daughter of •	Ownership Serial *			
DIVIDUAL	•	AAAA		1		
Owner Identification/Contacts Details						
Owner Identification/Contacts Details						
Owner Category -		Mobile No •		Email ID		
GENERAL	T	9564047190				
PAN No	_	Aadhar No	Passport No			
		Voter ID	DL No			
Dation Card No.		Voter ID	DE 140			
Ration Card No			I .			
Ration Card No						
Ration Card No Current Address			Permanent Address			Same as Current Address
	wn/City •		Permanent Address House No. & Street Name -		Village/Town/City •	✓Same as Current Address
Current Address House No. & Street Name · Village/Tor SS DDD	wn/City •				Village/Town/City -	Same as Current Address
Current Address Village/Tor House No. & Street Name • Village/Tor SS DDD Landmark/Police Station State •			House No. & Street Name - SS Landmark/Police Station		DDD State -	
Current Address	ngal	•	House No. & Street Name - SS Landmark/Police Station FF		DDD State • West Bengal	Same as Current Address ▼
Current Address Village/Tor House No. & Street Name • Village/Tor SS DDD Landmark/Police Station State •	ngal		House No. & Street Name - SS Landmark/Police Station		DDD State -	

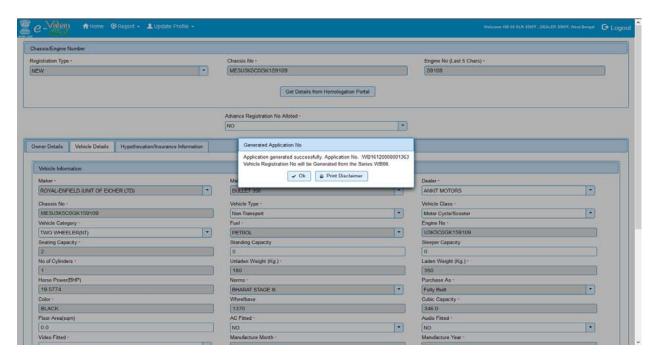
STEP 4: Some technical details of vehicle will show from Homologation portal. Fill up other Vehicle Details that are not shown.



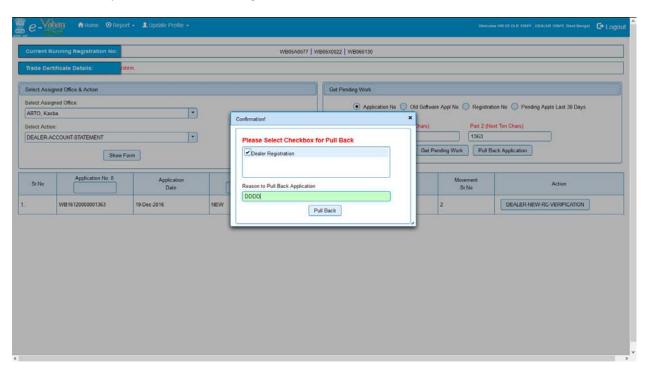
STEP 5: Fill up 'Insurance details'. If vehicle is 'Hypothecated' then click on 'checkbox' and fill up Hypothecation details otherwise no need to click on checkbox.



STEP 6: After filling up 'Owner Details', 'Vehicle Details', 'Hypothecation / Insurance Details' click on 'Save' button. Then 'Application No' will be generated automatically. You can click on 'Print Disclaimer' button to take print out of this 'disclaimer notice' for acceptance by the owner. Otherwise click on 'ok' button.



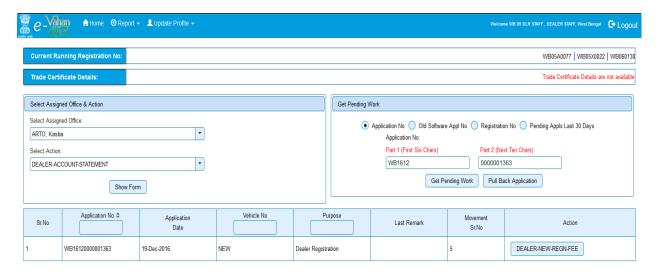
STEP 7: If wrong entry occurs, you can click on 'Pull Back Application' button to pull back data for rectification. If not, then click on 'Get Pending Work'. You can click on 'DEALER-NEW-RC-VERIFICATION' action button to proceed to the next stage.



STEP 8: You can verify and modify details and click on 'File Movement' to proceed to the next stage.

			NO Vehicle Registration No will be	Generated from the Series WB0	6.			
mer Details	Vehicle Details Hypothecation/Insi	irance Information	Attached Trailer Details		<u></u>			
Owner Inform	ention							
Registration 1			Purchase/Delivery Date •		Owner Name -			
NEW			▼ 19-Dec-2016		TEST			
Ownership Ty	ype •		Son/Wife/Daughter of -		Ownership Serial •			
INDIVIDUAL			· IIII		1			
			File Movement		×			
Owner Ide	entification/Contacts Details		Office Remarks	Proceed to Next Seat				
Owner Cat	itegory •		OFFICE REMARK ?	Hold Due to Incomplete Application				
GENERAL			Revert Back for Rectification					
PAN No								
Ration Car	ard No		Save © Compare Changes	٦				
Kation Car	10 140		Save B Compare Changes		4			
	ddress			Permanent Address				
Current Ac	adi 000			Fermanent Address			Same as Current Address	
House No.	. & Street Name *	Village/Tow	n/City •	House No. & Street Name *		Village/Town/City -	Same as Current Address	
House No.	. & Street Name -	HH	m/City •	House No. & Street Name •		НН	Same as Current Address	
House No.		HH State •		House No. & Street Name -		HH State -		
House No.	. & Street Name -	HH State -	ngal 🔻	House No. & Street Name • HH Landmark/Police Station		HH State • West Bengal	Lisame as Current Address ▼	
House No. HH Landmark	. & Street Name - //Police Station	HH State •	ngal 🔻	House No. & Street Name - [HH Landmark/Police Station District -		HH State - West Bengal PIN Code -		
House No. HH Landmark/ District	. & Street Name - //Police Station	HH State • West Ben PIN Code •	ngal 🔻	House No. & Street Name • HH Landmark/Police Station	•	HH State • West Bengal		
House No. HH Landmark/ District	. & Street Name - //Police Station	HH State • West Ben PIN Code •	ngal 🔻	House No. & Street Name - [HH Landmark/Police Station District -	•	HH State - West Bengal PIN Code -		
House No. HH Landmark/ District	. & Street Name - //Police Station	HH State • West Ben PIN Code •	ngal 🔻	House No. & Street Name - [HH Landmark/Police Station District - Bankura	T	HH State - West Bengal PIN Code -		

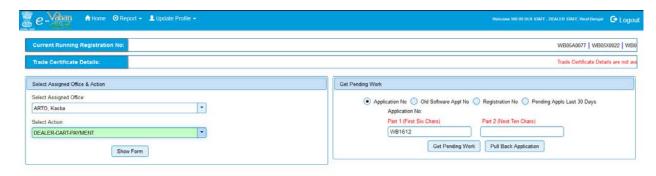
STEP 9: Click on 'DEALER-NEW-REGN-FEE' button to proceed to the next stage.



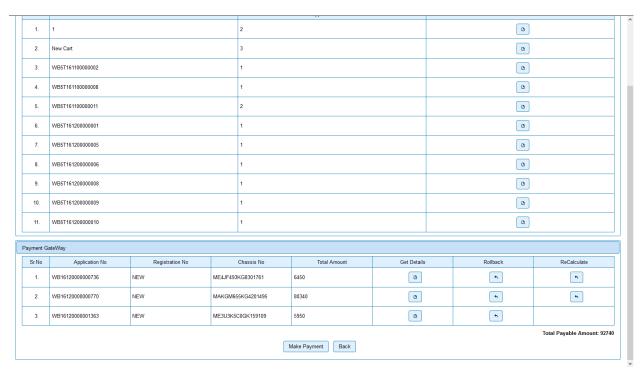
STEP 10: Click on 'ADD TO CART' button.

NEW VEHICLE FEE / TAX COLLECTION									My Cart					
					1121	· · · ·	CIDE, III.	COLLECT				Cart E		lo Of Appls
		Vehicle No					Applicati	on No:				1 New Cart	2 2	
NEW NEW							WB16120000001363				WB5T161100000002 1			
												<		
e Collecti	on Information	Owner Information	Vehicle In	nformation										
					Vehicle Regi	stration No v	vill be Generat	ed from the S	eries WB06.					
	Cha	ner Name: TEST ssis No: ME3U3K icle: (Non-Transp			(2WN) (PETR		Engine		GK159109 (N	EW) ase Date: 19-De	ec-2016)			
S.No. Description Fee Amount Fine Amount Total Amount														
S.No.		Description		1 66	Alliount		Fine Am	ount		Iotal Amoun	t			
S.No. 1.	Transaction Fe	·	•	100	Amount	20	Fine Am	ount (Iotal Amoun	t 20			
	Transaction Fe	e	-	100	Amount	60	Fine Am			Iotal Amoun	20 60			
1.		on pection Fee	•		Aniount	60 50	Fine Am	(Iotal Amoun	20 60 50			
1. 2.	New Registrati	on pection Fee	-	100	Amount	60	Fine Am	(Iotal Amoun	20 60			
1. 2. 3.	New Registrati	on pection Fee	•		Amount	60 50	Fine Affic	(Iotal Amoun	20 60 50			
1. 2. 3.	New Registrati	pection Fee Gran	•		Tax Amount	60 50	Addi Tax2	(Rebate	20 60 50	Prev Adj	Total	TaxBre
1. 2. 3. Tax Detail:	New Registrati	pection Fee Gran de No Of Units	Total:	om Tax Upto		50 130		(0		20 60 50 130	Prev Adj 0	Total 5800	TaxBrea

STEP 11: Select action 'DEALER-CART-PAYMENT' and click on' Show Form' button.



STEP 12: Click on 'Get Cart Details' button to make payment. Click on 'Rollback' button to revert back for rectification (If required). Click on 'Make Payment' button to payment for all new application.



STEP 13: Select 'Payment Gateway' as 'GRIPS' and click on 'payment' button.



STEP 14: Click on 'confirm' button.



STEP 15: You should have internet banking facility with any of the Banks mentioned below to make online payment through 'GRIPS PORTAL'. Select the concerned bank to pay online through the selected bank.



STEP 16: If payment has been done successfully. E-RECEIPT of fee and tax will display. You can take print by clicking on print button.

			TATE TOANSOC	RT DEPARTMENT		
		_		ort Department		
		E		FEE AND TAX		
5		Payment Id:	-	WB5T170100000002		
		Transaction No:		07320170000000002		
		Transaction Date:		2017-01-02		
		Registration Nos:		NEW		
		Chassis Nos:		ME3U3S5C1GN747570		
		Transaction Amount:		13732		
		Amount In Words:		THIRTEEN THOUSAND S		
		Bank Reference No:		testbank		
		Status:		successful		

<u>Annexure – C</u>

Application Form fo	r Log	in Id Creat	ion for the Dea	aler Registration
Requesting for New	Login IC)	Modif	fy Information
1. Name of the Dealer	:			
2. Address Line 1	:			
3. Address Line 2	:			
4. City	:			
5. Pin Code	:			
6. Land Line	:			
7. Mobile	:			
8. e-Mail	:			
9. PAN Card	:			
10. Name of Manufacturer	:			
11. Trade Certificate issued by	:			
12. Trade Certificate Details	:	TC No.	valid from Date	valid to Date:
		1.		
		2.		
13. TIN Number	:			
14. Name of Applicant	:			
15. Chairman / CEO / MD	:			
16. Applicants Address	:			
17. Aadhar No of applicant:				
18. User-id for:	1.			
	2.			
				Signature of the Applicant With Date and Seal

For State Administrator / RTO Administrator Use

Application Number :

Login ID Given : For Office Login Password (to be changed after 1st login)

1.

2.

Signature of State Administrator/ RTO Administrator with date and Seal