

**Government of West Bengal  
Finance (Audit) Department  
'NABANNA'  
Mandirtala,  
325, Sarat Chandra Chatterjee Road, Howrah-711102.**

No.2452-F(P)

Dated, Howrah, the 21<sup>st</sup> April, 2017

**MEMORANDUM**

Sub : Child Care Leave in respect of adopted child.  
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The matter of extending the benefit of the Child Care Leave in respect of the legally adopted child to the regular female teaching and non-teaching employees of Government sponsored/ non-Govt. aided Schools, Colleges, State aided Universities, Boards, District Primary School Councils, School Service Commission as well as to the regular female employees of Panchayat Raj and other Local Bodies, Undertakings, Corporations, Statutory Bodies who are entitled to Child Care Leave in terms of Finance Department Memo No.5560-F(P) dt.17.07.2015 read with 5780-F(P) dated -29.07.2015 was under consideration of the Government.

After careful consideration of the matter the Governor has been pleased to decide to extend the benefit of Child Care Leave in respect of the adopted child to the regular female teaching and non-teaching employees of Government sponsored/ non-Govt. aided Schools, Colleges, State aided Universities, Boards, District Primary School Councils, School Service Commission as well as to the regular female employees of Panchayat Raj and other Local Bodies, Undertakings, Corporations, Statutory Bodies who legally adopted such child. All other conditions as laid down in Finance Department's Memo No.5560-F(P) dated-17.07.2015 read-with 5780-F(P) dated 29.07.2015 will remain the same .

This will take effect from 01.04.2017

Sd/- H.K.Dwivedi  
**Principal Secretary to the  
Government of West Bengal**

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No.2452/1(300)-F(P)

Dated, Howrah, the 21<sup>st</sup> April, 2017

**Copy forwarded for information and necessary action to :-**

1. ....Deptt./ Dte.
2. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700001.
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12.
4. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P1 Hyde Lane, Jawahar Buildings, Kolkata-700073.
5. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Sector-III, Kolkata-700106.
6. The Assistant Secretary & D.D.O., Finance Department, Nabanna, Howrah-2
7. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-91.
8. The District Magistrate/ Judge,.....
9. The Treasury Officer,.....
10. The Sub-Divisional Officer,.....
11. The Commissioner,.....
12. The Superintendent of Police, .....
13. Shri Sumit Mitra, Network Administrator, Finance Department, for uploading in the Finance Department Website.

*R.Saha*  
21/4/17  
**Deputy Secretary to the  
Government of West Bengal**