

Government of West Bengal
Finance Department
Audit Branch

No. 6029-F(Y)

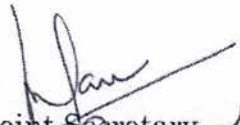
Dated 22nd September, 2017

CIRCULAR

It has recently been brought to the notice of the Government that several Departments are issuing Sanction-cum-Allotment Orders for projects being sanctioned by them for execution by PWD without accompanying necessary G.O. under which the administrative approval was issued and copies of such are not endorsed to PWD. Concerned engineers, in such cases, at times, may not correlate as to which project the project sanction relates to. This leads to unnecessary correspondence and delay in execution of projects.

In view of the above, all Departments are requested to issue a Government Order for administrative approval and financial sanction. At the time of release of fund under Plan Head, the reference of the GO under which the administrative approval was issued, should invariably be given in the Sanction-cum-Allotment order while releasing the fund. Copies of both the Administrative Approval and Sanction-cum-Allotment Order should also invariably be endorsed to Chief Engineer (HQ) of the concerned wing of PWD and the Executive Engineer, who is responsible for implementation of the project.

This order will take immediate effect.


Joint Secretary
to the Govt. of West Bengal
Finance Department
22/9/17

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group ____ / _____ Branch, Finance Department.
- ✓ 18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the
Government of West Bengal