

**Government of West Bengal
Finance Department
Audit Branch**

No. 6415-F(Y)

Date: 23.10.2017

NOTIFICATION

State Government vide G.O No.965-F(Y) dated-18.02.2015 has introduced the new TR forms by discontinuation of some old TR Forms as per WBTR-2005 in digitized format through e-Billing module of IFMS. The matter of digitization of the existing TR Form No.51 of WBTR-2005 for drawal of claims under Central Government Employees Group Insurance Scheme, 1980 was under active consideration of the Government since sometime past.

After due examination, in exercise of the power conferred by clause (2) of Article 283 of Constitution of India, the Governor is pleased to replace the existing TR Form No. 51 with the new TR Form No. 51 enclosed herewith. Necessary amendment in West Bengal Treasury Rules will be made in due course of time.

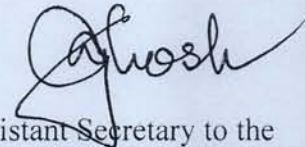
The Governor is also pleased to direct that the drawal of bill in TR Form No.51 in digitized format through e-Billing module will be mandatory w.e.f. 01.11.2017.


(H.K. Dwivedi)

Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group ____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the
Government of West Bengal

T.R. FORM NO. 51

[See T. R. 6.46]

Received bill under the Central Government
Employees' Group Insurance Scheme, 1980

Name of the Office: _____
D.D.O. Code _____ Bill No. _____ Date ___/___/___
Token No. _____ Date ___/___/___ T.V No. _____ Date ___/___/___
Head of Account Code _____

Details of Sanction:	
Designation of the Sanctioning Authority:	
Sanction ID:	Sanctioned Amount Rs.:
Sanction Order No.:	Date :

Name of the Employee	
Name of the Cadre/Service	
Unique ID	
Designation	
Joining Information	Group
	Year
Acquiring Higher Group Membership	
Group (A/B/C/D):	Year
Category: (Superannuation/ Retirement/Resignation/Death)	Date

Passed for payment Rs. (in figure) _____ Rupees (in words) _____
only.

Certified that-

1. The amount claimed in this bill was not drawn before.
2. The total of office copy agrees with fair copy of bill.
3. Certified that the particulars of the beneficiary in respect of this bill have been verified and entered correctly in the IFMS Beneficiary Master.

Please pay Rs. (in figure) _____ Rupees (in words) _____
only.

Bill Clerk _____ Accountant _____ Drawing & Disbursing Officer _____
Date _____ 20__
Station _____

For use in the Treasury

Pay Rs. _____ Rupees (in words) _____ only as per beneficiary list.
Examined and Entered.

Accountant/ J.A.O.

T.O./A.T.O./P.A.O./A.P.A.O.

For use in the Office of the Accountant General (Audit), West Bengal

Admitted Rs. _____
Objected Rs. _____ for reasons stated below:-

Dated _____ 20__

Auditor/S.O./A.A.O./Audit Officer